



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

|   |   |
|---|---|
| <b>1. Name of the Institution</b>             | NAM COLLEGE   |
| Name of the head of the Institution           | Dr. Mohamed Kutty Kakkakunnan                       |
| Designation                                   | Principal   |
| Does the Institution function from own campus | Yes   |
| Phone no/Alternate Phone no.                  | 04902463067   |
| Mobile no.                                    | 9946411516  |
| Registered Email                              | namcollege@yahoo.co.in                              |
| Alternate Email                               | namiaqc2014@gmail.com                               |
| Address                                       | Kallikkandy PO Thuvakkunnu, Kannur<br>670693 Kerala |
| City/Town                                     | Kallikkandy   |
| State/UT                                      | Kerala  |
| Pincode                                       | 670693  |

|  |                                  |
|--|----------------------------------|
| <b>2. Institutional Status</b>         |                                  |
| Affiliated / Constituent               | <b>Affiliated</b>                |
| Type of Institution                    | <b>Co-education</b>              |
| Location                               | <b>Rural</b>                     |
| Financial Status                       | <b>state</b>                     |
| Name of the IQAC co-ordinator/Director | <b>Sri. Muhammad Ismayil K M</b> |
| Phone no/Alternate Phone no.           | <b>04902463067</b>               |
| Mobile no.                             | <b>9526113145</b>                |
| Registered Email                       | <b>namiaqc2014@gmail.com</b>     |
| Alternate Email                        | <b>namcollege@yahoo.co.in</b>    |

|  |   |
|--|---|
| <b>3. Website Address</b>  |   |
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://namcollege.ac.in/crm/public/uploads/igqr_agqr_image/5FeQ5Uy6TmfHqWhXVpKmOUm9rNkuB1.pdf">http://namcollege.ac.in/crm/public/uploads/igqr_agqr_image/5FeQ5Uy6TmfHqWhXVpKmOUm9rNkuB1.pdf</a> |
| <b>4. Whether Academic Calendar prepared during the year</b>             | <b>Yes</b>  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://namcollege.ac.in/public/img/calendars/Calendar_2017-18.pdf">http://namcollege.ac.in/public/img/calendars/Calendar_2017-18.pdf</a>   |

| <b>5. Accrediation Details</b> |          |             |                      |                    |                    |
|--------------------------------|----------|-------------|----------------------|--------------------|--------------------|
| Cycle                          | Grade    | CGPA        | Year of Accrediation | Validity           |                    |
|                                |          |             |                      | Period From        | Period To          |
| <b>1</b>                       | <b>B</b> | <b>2.48</b> | <b>2016</b>          | <b>29-Mar-2016</b> | <b>28-Mar-2021</b> |

|   |                    |
|---|--------------------|
| <b>6. Date of Establishment of IQAC</b> | <b>07-Jul-2014</b> |
|---|--------------------|

|   |
|---|
| <b>7. Internal Quality Assurance System</b> |
|---|

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by                                  | Date & Duration | Number of participants/ beneficiaries |
|   |                 |                                       |

| IQAC   |                    |     |
|--|--------------------|-----|
| Conducting and academic and administrative auditing                  | 05-Mar-2018<br>2   | 2   |
| Continuation of SSP without Government funding                       | 21-Aug-2017<br>50  | 50  |
| Library orientation for first semester students                      | 01-Aug-2017<br>7   | 270 |
| Implementation of computerized attendance system                     | 03-Jul-2017<br>100 | 270 |
| Communicative English program for first and second semester students | 18-Sep-2017<br>30  | 80  |
| Regular meeting of IQAC  | 22-Jun-2017<br>4   | 12  |
| <a href="#">View File</a>  |                    |     |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty   | Scheme                 | Funding Agency | Year of award with duration | Amount |
|--|------------------------|----------------|-----------------------------|--------|
| Shameer AP ,Assistant Professor, Department of Computer Science          | FDP                    | UGC            | 2017<br>365                 | 876869 |
| Muhammad Ismayil K M Assistant Professor Department of Polymer Chemistry | FDP                    | UGC            | 2017<br>365                 | 868239 |
| Shameer A P Assistant Professor Department of Computer science           | FDP- Contingency Grant | UGC            | 2017<br>365                 | 15000  |
| Muhammad Ismayil K M Assistant Professor Department of Polymer Chemistry | FDP- Contingency Grant | UGC            | 2017<br>365                 | 15000  |
| POLYMER  | Promoting Young        | KSCSTE         | 2017                        | 5000   |

|                           |   |        |            |       |
|---------------------------|---|--------|------------|-------|
| CHEMISTRY                 | Talents in Science (SPYTis)                 |        | 30         |       |
| POLYMER CHEMISTRY         | Promoting Young Talents in Science (SPYTis) | KSCSTE | 2017<br>30 | 10000 |
| <a href="#">View File</a> |   |        |            |       |

|  |     |
|--|-----|
| <b>9. Whether composition of IQAC as per latest NAAC guidelines:</b> | Yes |
|--|-----|

|   |                           |
|---|---------------------------|
| Upload latest notification of formation of IQAC | <a href="#">View File</a> |
|---|---------------------------|

|   |   |
|---|---|
| <b>10. Number of IQAC meetings held during the year :</b> | 4 |
|---|---|

|  |     |
|--|-----|
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
|--|-----|

|   |                           |
|---|---------------------------|
| Upload the minutes of meeting and action taken report | <a href="#">View File</a> |
|---|---------------------------|

|  |    |
|--|----|
| <b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b> | No |
|--|----|

|   |
|---|
| <b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b> |
|---|

Continuation of Scholar Support Programmes without government funding  
Library Orientation programme for all first semester students  
Communicative English programme for first and second semester students  
Completion of construction of 400 meter track  
Seminars by different departments in association with IQAC

|                           |
|---------------------------|
| <a href="#">View File</a> |
|---------------------------|

|  |
|--|
| <b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b> |
|--|

| Plan of Action   | Achivements/Outcomes  |
|--|---|
| Develop Eco-friendly campus                                      | Implemented various programmes  |
| Establishment of research Centre of the college                  | Approved by the management and preparatory work is going                                      |
| Seminars/workshops by departments                                | Conducted   |
| Completion of construction of 400-meter track and indoor stadium | Construction of 400 - meter track completed and construction of indoor stadium is in progress |
| Completion of the work of Cadet Anas                             | Completed and inaugurated the building  |

| Memorial Students Facility Centre   |   |                        |              |                 |             |
|---|---|------------------------|--------------|-----------------|-------------|
| Library orientation programme for the first semester students   | Successfully completed  |                        |              |                 |             |
| Remedial and special classes for weak students  | Remedial and special classes were conducted by departments  |                        |              |                 |             |
| Communicative English programme for first and second semester students  | The programme conducted with the support of English department  |                        |              |                 |             |
| Implement computerized centralized attendance system  | Implemented   |                        |              |                 |             |
| <a href="#">View File</a>   |   |                        |              |                 |             |
| <b>14. Whether AQAR was placed before statutory body ?</b>  | Yes   |                        |              |                 |             |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">COLLEGE COUNCIL</td> <td style="text-align: center;">16-Sep-2020</td> </tr> </tbody> </table> |   | Name of Statutory Body | Meeting Date | COLLEGE COUNCIL | 16-Sep-2020 |
| Name of Statutory Body  | Meeting Date  |                        |              |                 |             |
| COLLEGE COUNCIL   | 16-Sep-2020   |                        |              |                 |             |
| <b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>  | No  |                        |              |                 |             |
| <b>16. Whether institutional data submitted to AISHE:</b>   | Yes   |                        |              |                 |             |
| Year of Submission  | 2018  |                        |              |                 |             |
| Date of Submission  | 06-May-2018   |                        |              |                 |             |
| <b>17. Does the Institution have Management Information System ?</b>  | Yes   |                        |              |                 |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)  | The major objective of Management information system is to provide necessary information as and when required by the different stakeholders including educational agencies and government. The college makes use of both computerized online and regular offline methods for management of information system. Necessary data relating to students, faculty members, supporting staff and other related information for general administration are collected through regular offline methods, preserved in centralized computer system and may be disseminated through online and offline depending upon the nature of data requirements. Computer systems in the college office is connected through LAN and for general administrative purposes and for |                        |              |                 |             |

keeping student related records, MeshiLogic's Total campus software is used. Network Resource Centre in the college help students in matters of uploading and submitting various kinds of applications. Student admission, scholarships applications and disbursements, submission of internal marks and Attendance Progress Certificates (APC), salary disbursements etc are fully online. The library is fully computerized and all transactions in the library are recoded through the BookMagic Software. Subscriptions for INFLIBNET and NLIST are renewed annually.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

NAM College Kallikkandy is an affiliated institution to the Kannur University and follows the Choice Based Credit and Semester System. It has to strictly adhere to the course contents and academic calendar of the university. Though it is an affiliated institution, faculty members of the college play an important role in designing and restructuring the course contents by attending and actively participating in the meetings of Board of Studies and committees of various academic bodies. Most of the departments of the college have representation in the academic bodies of the university. Based on the academic calendar of the university, the college prepares its own academic calendar. The academic calendar clearly provides the necessary information regarding the curriculum and changes and modifications in the course contents during the academic year under review, tentative dates of internal examinations, rules and regulations of the college and other relevant information. The college prepares a master time table and departmental time table as a major part of the institutional plan for timely delivery and completion of course contents. At the commencement of each semester, faculty meeting will be convened to discuss the college level strategy to be followed for the effective implementation of the curriculum and timely completion of curriculum delivery during the period. Departmental meetings will be convened to discuss the action plan and departmental strategy to be followed by the respective departments during the period. An Academic Monitoring Committee monitors the progress and completion of the syllabi within the prescribed time frame. HODs are responsible for timely completion of classes in respective departments. Unit tests, mid-semester examinations and model examinations are conducted in each semester to monitor the progress of students and also as one of the techniques for continuous internal evaluation. In addition to these tests and examinations, assignments, seminars, workshops debates, etc., are also used for evaluation purposes. All the departments in the college have smart class rooms and faculty members make use of ICT enabled teaching method for effective delivery of contents. Class wise PTA meetings are conducted at least once in a semester to interact with the parents and to discuss various academic and institutional related issues and problems. Feedback from students, PTA and alumni are collected and analysed. These feedbacks are used to make necessary changes and

modification at the teacher-level, department-level and institution-level, to make the curriculum delivery more effective and meaningful. Based on the continuous internal evaluation, feedback obtained from students and parents, remedial coaching and tutorial classes are conducted. These tutorial classes and remedial coaching classes help the teachers to give more and specific attention to the students who need such support and the students for improving their performance. Group discussions and peer group study is also encouraged by the teachers to make the learning process more effective. In addition to the regular classes, each department conducts programmes like seminars, workshops, and competitive events to incorporate the changes and new trends in the course contents already prescribed in the curriculum. Further, co-curricular activities also form

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                          | Diploma Courses                                  | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship                          | Skill Development   |
|--------------------------------------|--|-----------------------|----------|---|---|
| Certificate Course in Water Analysis |  | 03/07/2017            | 30       | Employment opportunity in water testing                           | Skill development in Water Quality Testi                        |
| Diploma Course                       | Diploma in Computer Hardware and Troubleshooting | 13/09/2017            | 30       | Entrepreneurship in the field of Computer repair and maintenances | Skill in Assembling and repairing computer - Desktop and laptop |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                   | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                          |                       |
| No file uploaded.                  |                          |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS   | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! |                          |   |

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 20          | 32             |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| 0                   | 01/06/2017           | 0                           |
| No file uploaded.   |                      |                             |

#### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| MSc                     | COMPUTER SCIENCE         | 11  |
| BCom                    | Commerce                 | 4   |
| BA                      | History                  | 4   |
| No file uploaded.       |                          |   |

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained  |
|--|
| <p>Feedback is an important source of information to an institution which aims at improving quality in the delivery of services. There are different stakeholders for a higher educational institution such as students, parents, alumni, employers and even general public. Students join the institution and parents send their wards to the college with several hopes and expectations. Feedback obtained from the stakeholders provide their level of satisfaction and fulfilment of hopes and expectations. Feedback provides valuable information regarding the performance level of academic and administrative systems in the organisations. On the basis of the feedback necessary plans and initiations can be made to improve the performance level of the institution as a whole and its development. Considering the importance of feedback in quality improvement, feedback is obtained from different stakeholders. For this purpose, separate feedback forms are prepared for each category. Students being the major stakeholder, at the end of each semester a feedback is obtained from the students. Feedback from students is collected with the help of a questionnaire, consisting of questions with five-point Likert scale, for evaluating teacher performance and institutional performance. Further, feedback is collected from the outgoing students also. This feedback is systematically analysed and discussed at the department level and institutional level so as to take necessary steps to improve performance. Feedback from students in the form of teacher evaluation is given utmost importance. After analysis of the feedback teachers are informed of and, if necessary, they are directed to take corrective steps to improve performance. Feedback from parents is collected at the time of PTA meetings by distributing questionnaires. Feedback from alumni is also collected to establish a strong link with the alumni and to help the outgoing students in their placement, especially in gulf countries. Feedback from teachers is also collected to evaluate their satisfaction level and requirements for improving their service quality and quality improvement of the college as a whole.</p> |

#### CRITERION II – TEACHING- LEARNING AND EVALUATION

##### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the | Programme | Number of seats | Number of | Students Enrolled |
|-------------|-----------|-----------------|-----------|-------------------|
|-------------|-----------|-----------------|-----------|-------------------|



| Programme                 | Specialization    | available | Application received |    |
|---------------------------|-------------------|-----------|----------------------|----|
| MSc                       | MATHEMATICS       | 20        | 180                  | 17 |
| MSc                       | COMPUTER SCIENCE  | 20        | 197                  | 14 |
| MCom                      | FINANCE           | 24        | 214                  | 24 |
| BSc                       | MATHEMATICS       | 34        | 675                  | 34 |
| BSc                       | COMPUTER SCIENCE  | 34        | 912                  | 34 |
| BSc                       | POLYMER CHEMISTRY | 34        | 567                  | 34 |
| BBA                       | MANAGEMENT        | 40        | 878                  | 40 |
| BCom                      | COMMERCE          | 60        | 1567                 | 60 |
| BA                        | ENGLISH           | 42        | 758                  | 42 |
| BA                        | HISTORY           | 55        | 557                  | 55 |
| <a href="#">View File</a> |                   |           |                      |    |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 836   | 128   | 29  | 13  | 11   |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 59                         | 27  | 23                                | 7                                | 7                          | 2                               |

[View File of ICT Tools and resources](#)

No file uploaded.

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a well-structured and established mentoring and tutorial system. In each class, there is a tutor, who is responsible for monitoring the academic and overall well-being of the students in that class. The mentor has to develop a strong relationship with the students of the class and has to act as a friend, guide and counsellor of the students in that class. He is expected to know strengths and weaknesses, competencies and the potential of each student in the class, their whereabouts, family details, financial conditions, academic performances, personal goals, objectives and ambitions as well as career preferences. He can identify stronger and weaker students of his class and can give personal care and guidance for the overall development of students, especially the weaker students. Tutorial sessions are formally conducted once in a week during which contents relating to life skills and value-oriented materials are delivered. Free discussions are encouraged to elicit maximum student participation. Furthermore, students are encouraged to meet the tutors individually. Structured mentoring system is followed wherever possible. On the basis of the advices of the tutors remedial coaching classes are conducted for the slow learners. The tutor makes and maintains a personal record of students in his class and keep personal touch with their parents. He / She is considered as the local guardian of

the student and he / she is responsible for providing initial mentoring to the students of his class.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 964  | 53                          | 1:18                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

|                             |                         |                  |  |                          |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 29                          | 26                      | 3                | 27                                       | 13                       |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2017          | Dr. Mohamed Kutty Kakkakunnan   | Associate Professor | Research guideship From Kannur University                                    |
| 2017          | Dr. Shaikh Apseer Basha   | Associate Professor | Chairman BoE Urdu (UG)   |
| 2017          | Sri. Mohammed Shafi P   | Assistant Professor | Chairman BoE Computer Science (UG)   |
| 2017          | Sri. Haseeb V V   | Assistant Professor | Chairman BoE Computer Application (UG)                                       |

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BA             | ENG            | Semester       | 23/03/2018   | 25/05/2018  |
| BA             | HIS            | Semester       | 23/03/2018   | 25/05/2018  |
| BBA            | BBA            | Semester       | 16/03/2018   | 26/05/2018  |
| BCom           | COM            | Semester       | 16/03/2018   | 26/05/2018  |
| BSc            | CSC            | Semester       | 28/03/2018   | 25/05/2018  |
| BSc            | MAT            | Semester       | 29/03/2018   | 25/05/2018  |
| BSc            | PCH            | Semester       | 31/03/2018   | 25/05/2018  |
| MA             | PENG           | Semester       | 29/03/2018   | 09/06/2018  |
| MCom           | PCOM           | Semester       | 29/03/2018   | 09/06/2018  |
| MSc            | PCSC           | Semester       | 29/03/2018   | 09/06/2018  |

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution strictly adheres to the system mandated by the Kannur University for both the Continuous Internal Evaluation (CIE) and the End Semester Examination (ESE). After the adoption of CBCS system for both UG and PG programmes, the college has implemented unit-based examination system with the aim of improving the quality of evaluation. The college follows the university guidelines for the Internal Evaluation System. In order to make it more vibrant and transparent certain measures are adopted in tune with the university stipulations. For the purpose of conducting internal examination, there is a separate committee. Unit tests, mid-semester examinations and model examinations are conducted in each semester. After the conduct of examinations, faculty have to evaluate the answer scripts to the students within stipulated time along with the comments. Common errors are discussed in the classroom. Parents are informed of the progress of their wards. As a part of the continuous evaluation, different kinds of individual and group assignments including paper presentation, group discussions, debates, open viva etc. are also conducted. The preparatory assignments and unit tests enable students to spot their own strengths and weaknesses and to collect advices from their teachers to correct their learning deficiencies and misunderstandings. In the Department of History, as a part of continuous evaluation students are assigned group projects related to the study of local history.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since the college is affiliated to the Kannur university, it has to follow the academic calendar, examination patterns and schedules prescribed and implemented by the university. Based on the academic calendar issued by the University and Government of Kerala specifications, the college prepares an academic calendar. This calendar incorporates the internal examination schedule, important dates of observances, tentative dates of other curricular and extracurricular activities. As far as possible internal examinations and other curricular and extracurricular activities are conducted on the prescribed dates. The calendar also provides brief information about the college, different departments, committees, rules and regulations, courses, curriculum, etc. The calendar is distributed to each student, in the early days of the commencement of the academic year.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://namcollege.ac.in/public/img/program\\_outcome/Programme\\_outcomes.pdf](http://namcollege.ac.in/public/img/program_outcome/Programme_outcomes.pdf)

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| PCSC           | MSc            | Computer Science         | 19  | 12  | 63              |
| PCOM           | MCom           | Finance                  | 22  | 15  | 67              |
| PENG           | MA             | English                  | 8   | 0   | 0               |
| PCH            | BSc            | Polymer Chemistry        | 26  | 21  | 80              |

|     |      |                  |    |    |    |
|-----|------|------------------|----|----|----|
| MAT | BSc  | Mathematics      | 31 | 5  | 16 |
| CSC | BSc  | Computer Science | 29 | 15 | 35 |
| COM | BCom | Co-operation     | 54 | 32 | 60 |
| BBA | BBA  | BBA              | 35 | 8  | 23 |
| HIS | BA   | History          | 40 | 8  | 20 |
| ENG | BA   | English          | 23 | 9  | 39 |

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://namcollege.ac.in/crm/public/uploads/igac\\_sss\\_image/L3bRSMhSKgEEGZNjgbau5JgSQsQJKM.pdf](http://namcollege.ac.in/crm/public/uploads/igac_sss_image/L3bRSMhSKgEEGZNjgbau5JgSQsQJKM.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project  | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|--|----------|----------------------------|------------------------|---------------------------------|
| Students Research Projects (Other than compulsory by the University) | 6        | KSCSTE                     | 0.15                   | 0.15                            |

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                                   | Name of the Dept. | Date       |
|---|-------------------|------------|
| Seminar on Local History: Its Methodology, Sources Writings | HISTORY           | 22/02/2018 |
| A Seminar On 'Mathematics in Day Today Life'.               | MATHEMATICS       | 25/01/2018 |
| Seminar on GST  | COMMERCE          | 21/07/2017 |
| One Day Creative Writing Workshop for Students              | ENGLISH           | 20/07/2017 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NA                      | NA              | NA              | 01/06/2017    | NA       |

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation | Name | Sponsored By | Name of the | Nature of Start- | Date of |
|------------|------|--------------|-------------|------------------|---------|
|------------|------|--------------|-------------|------------------|---------|

|                   |    |    |          |    |              |
|-------------------|----|----|----------|----|--------------|
| Center            |    |    | Start-up | up | Commencement |
| NA                | NA | NA | NA       | NA | 01/06/2017   |
| No file uploaded. |    |    |          |    |              |

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

|       |          |               |
|-------|----------|---------------|
| State | National | International |
| 0     | 0        | 0             |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

|                        |                         |
|------------------------|-------------------------|
| Name of the Department | Number of PhD's Awarded |
| NA                     | 0                       |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department       | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------------|-----------------------|--------------------------------|
| International     | Commerce         | 1                     | 0                              |
| International     | Computer Science | 5                     | 2.5                            |
| No file uploaded. |                  |                       |                                |

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

|                   |                       |
|-------------------|-----------------------|
| Department        | Number of Publication |
| NA                | 0                     |
| No file uploaded. |                       |

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper   | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|----------------|------------------|---------------------|----------------|---|---|
| Throughput Maximization for Task Scheduling on Load Balancing in Cloud using Enhanced Bee Colony Algorithm | SHAMEER AP     | IEEE XPLORER     | 2017                | 3              | NOORUL ISLAM UNIVERSITY                                   | 3   |
| <a href="#">View File</a>  |                |                  |                     |                |   |   |

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
|--------------------|----------------|------------------|---------------------|---------|---|---|

|                   |    |    |      |   |   |    |
|-------------------|----|----|------|---|---|----|
| NA                | NA | NA | 2017 | 0 | 0 | NA |
| No file uploaded. |    |    |      |   |   |    |

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 6             | 16       | 8     | 0     |
| Presented papers            | 5             | 4        | 1     | 0     |
| Resource persons            | 0             | 2        | 0     | 0     |
| No file uploaded.           |               |          |       |       |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                                       | Organising unit/agency/ collaborating agency        | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|--|--|
| Cancer Awareness Programme                                    | NSS   | 3  | 120  |
| Herbal Garden making  | NSS   | 2  | 70   |
| Waste Management survey -Thrupangotur Panchayath              | NSS   | 3  | 40   |
| Sachatha pakawada -kallikandy town cleaning                   | NSS With the Help of KUDUMBASREE Panchayath Members | 11   | 100  |
| Sachatha pakawada - Campus college building cleaning          | NSS   | 14   | 250  |
| Nighbourhood parliament                                       | NSS   | 2  | 120  |
| Natural farming (Onathinorumuram pachakkary)                  | NSS   | 4  | 70   |
| Health awareness class free homeopathic medicine distribution | NSS   | 2  | 60   |
| Cleaning Campaign at Panoor Hospital                          | NSS   | 6  | 105  |
| Home for Homeless   | NSS   | 2  | 200  |
| <a href="#">View File</a>                                     |   |  |  |

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                             | Award/Recognition       | Awarding Bodies                | Number of students Benefited |
|--|-------------------------|--------------------------------|------------------------------|
| Water analysis in Thripangottur Grama Panchayath | Recognition Certificate | Thripangottur Grama Panchayath | 32                           |
| Home for Homeless                                | Appreciation Letter     | Thripangottur Grama Panchayath | 200                          |
| No file uploaded.                                |                         |                                |                              |

**3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

| Name of the scheme                           | Organising unit/Agency/collaborating agency          | Name of the activity   | Number of teachers participated in such activities | Number of students participated in such activities |
|--|--|--|--|--|
| Home for Homeless                            | NSS  | House construction   | 2  | 200  |
| Swachh Bharath                               | NSS  | Cleaning   | 2  | 200  |
| YOGA DAY CELEBRATION                         | NSS, NCC   | 2 WEEK PROLONGED VARIOUS ACTIVITIES                          | 20   | 500  |
| SOCIAL DEVELOPEMNT SCHEME                    | NSS AND MALABAR CANCER CENTRE                        | HEALTH AWARENESS, CANCER AWARENESS BLOOD DONATION            | 4  | 80   |
| COMMUNITY DEVOLPMENT                         | NSS AND VIMUKTHI                                     | AIDS AWARENESS, ANTIDRUG AWARENESS                           | 4  | 76   |
| NATURAL FARMING (ONATHINORUMURAM PACHAKKARI) | NSS AND THRIPPANGOTTUR GRAMA PANCHAYATH              | PROMOTING NATURAL FARMING                                    | 6  | 70   |
| WASTE MANAGEMENT                             | NSS AND TRIPANGOTTUR GRAMA PANCHAYATH HARITHA KERALA | WASTE MANGMENT METHODS                                       | 7  | 140  |
| CHECK DAM CONSTRUCTION                       | NSS AND KARIMPUZHA GRAMA PANCHAYATH                  | CHECK DAM CONSTRUCTION                                       | 8  | 80   |
| AVARKKOPPAM                                  | COLLEGE UNION  | DRESS COLLECTION FOR OKHI VICTIMS POOR PEOPLE OF NORTH INDIA | 6  | 70   |

[View File](#)

**3.5 – Collaborations**

**3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year**

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
|--------------------|-------------|-----------------------------|----------|

|                   |  |                                |   |
|-------------------|--|--------------------------------|---|
| Faculty Exchange  | Students SN College Tottada Kannur       | SN College Tottada Kannur      | 3 |
| Faculty Exchange  | Students, Govt Brennan College Dharmadam | Govt Brennan College Dharmadam | 3 |
| No file uploaded. |  |                                |   |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details           | Duration From | Duration To | Participant                   |
|-------------------|----------------------|---|---------------|-------------|-------------------------------|
| RESEARCH          | RESEARCH GUIDANCE    | SN College Thottada , Kannur 670007. Phone No: 0497 273 1085 Kannur University            | 02/01/2017    | 31/12/2018  | Dr. Mohamed Kutty Kakkakunnan |
| RESEARCH          | RESEARCH GUIDANCE    | IRISH, Nirmalagiri College Kuth uparamaba, 670701 Kannur University Phone No: 04902366620 | 02/01/2017    | 31/12/2018  | Dr. Joy Varkey                |
| No file uploaded. |                      |   |               |             |                               |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation      | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|-------------------|--------------------|--------------------|---|
| NA                | 01/06/2017         | NA                 | 0   |
| No file uploaded. |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 6500000  | 6394247  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                       | Existing or Newly Added |
|----------------------------------|-------------------------|
| Value of the equipment purchased | Existing                |



|  |             |
|--|-------------|
| during the year (rs. in lakhs)   |             |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing    |
| Classrooms with Wi-Fi OR LAN   | Existing    |
| Seminar halls with ICT facilities  | Existing    |
| Classrooms with LCD facilities   | Existing    |
| Seminar Halls  | Existing    |
| Laboratories   | Newly Added |
| Class rooms  | Newly Added |
| Campus Area  | Existing    |
| <a href="#">View File</a>  |             |

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| Meshil"s BOOK MAGIC       | Fully                                    | 5.0     | 2014               |

##### 4.2.2 – Library Services

| Library Service Type  | Existing |         | Newly Added |        | Total |         |
|-----------------------|----------|---------|-------------|--------|-------|---------|
|                       |          |         |             |        |       |         |
| Text Books            | 11662    | 3091153 | 485         | 172190 | 12147 | 3263343 |
| Reference Books       | 871      | 696364  | 7           | 46644  | 878   | 743008  |
| e-Books               | 0        | 0       | 0           | 0      | 0     | 0       |
| Journals              | 60       | 44280   | 10          | 10800  | 70    | 55080   |
| e-Journals            | 1        | 5000    | 1           | 5750   | 2     | 10750   |
| Digital Database      | 0        | 0       | 0           | 0      | 0     | 0       |
| CD & Video            | 0        | 0       | 0           | 0      | 0     | 0       |
| Library Automation    | 0        | 0       | 0           | 0      | 0     | 0       |
| Weeding (hard & soft) | 0        | 0       | 0           | 0      | 0     | 0       |
| Others (specify)      | 0        | 0       | 0           | 0      | 0     | 0       |

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NA                  | NA                 | NA                                    | 01/06/2017                  |

No file uploaded.

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

| Type         | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office   | Departments | Available Bandwidth (MBPS/GBPS) | Others   |
|--------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|---------------------------------|----------|
| Existing     | 122             | 4            | 1        | 2                | 1                | 1        | 7           | 20                              | 2        |
| Added        | 2               | 0            | 1        | 9                | 3                | 0        | 1           | 0                               | 0        |
| <b>Total</b> | <b>124</b>      | <b>4</b>     | <b>2</b> | <b>11</b>        | <b>4</b>         | <b>1</b> | <b>8</b>    | <b>20</b>                       | <b>2</b> |

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| <b>No Data Entered/Not Applicable !!!</b>  |  |

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 600000                                 | 593572   | 1500000                                | 1384909  |

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**A. General Rules** • Student are expected to wear uniforms / neat and decent dress and behave in a polite and decorous manner Students are prohibited from: - ? Entering the classrooms, laboratories, office, staffroom etc., except when they are expected to be there. ? Loitering on verandas and in vacant classrooms. ? Smoking within the college premises. ? Damaging furniture and other college property. ? Holding meetings and processions without obtaining the period permission of the principal. • Perfect discipline and decorum should be maintained in the classrooms and in the college campus. • No student shall leave the class before the teachers leave • For acts of misbehaviors, the principal may impose punishment such as fine, cancellation of attendance, withholding of certificate, forfeiture of educational concessions and scholarships, suspension and expulsion. • Students have to submit an undertaking that they are ready to obey the rules of the college they will not indulge in violence and will not commit crimes like ragging destruction of individual and institutional property. • Every student has to participate in any one of the co-curricular activities. • A fine shall be levied on students caught for destruction of individual or institutional property. If the particular students is not identified a common fine will be imposed. Students should bring and wear ID Cards issued by the college during the college working hours and produce this before the teachers as and when necessary. A fine will be imposed for non-compliance with regard to ID card. • No individual or groups are allowed to boycott classes. Boycotting classes or such strikes are prohibited.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme   | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution   | Students Aid Fund SAHAYI   | 31                 | 84565            |
| Financial Support from Other Sources |  |                    |                  |
| a) National                          | E-Grantz, CH Muhammed Koya Scholarship, Post-Metric Scholarship, Snehapoorvam Scholarship, Suvarna Jubilee Scholarship etc.olarship, | 621                | 2211355          |
| b) International                     | 0  | 0                  | 0                |

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved   |
|---|-----------------------|-----------------------------|---------------------|
| REMEDIAL COACHING                         | 01/07/2017            | 200                         | TEACHERS            |
| YOGA MEDITATION                           | 21/06/2017            | 40                          | NSS, NCC            |
| QUIZNOS                                   | 26/02/2018            | 50                          | COMMERCE DEPARTMENT |
| LANGUAGE LAB                              | 16/08/2017            | 53                          | ENGLISH DEPARTMENT  |

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme    | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|------|-----------------------|--|--|---|----------------------------|
| 2017 | UGC -CBSE NET COAHING | 20   | 10   | 3   | 0                          |

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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 9                         | 9                              | 4   |

### 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NA                            | 0                               | 0                         | NA                            | 0                               | 0                         |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined  | Name of programme admitted to         |
|------|--|--------------------------|---------------------------|---|---------------------------------------|
| 2018 | 18   | BCOM                     | COMMERCE                  | NAM COLLEGE KALLIKKANDY, UNIVERSITY CAMPUS PALAYAD, COST AND MANAGEMENT ACCOUNTANT USA, CHARTERED ACCOUNTANT OF INDIA     | MCOM, MBA, CMA CA                     |
| 2018 | 11   | COMPUTER SCIENCE         | COMPUTER SCIENCE          | COLLEGE OF ENGINEERING VADAKARA, NAM COLLEGE KALLIKKANDY  | MCA, MSC                              |
| 2018 | 10   | POLYMER CHEMISTRY        | POLYMER CHEMISTRY         | CUSAT, GOVT BRENNAN COLLEGE, DEVSSAM COLLEGE, SALFI COLLEGE MEPPAYUR, MDRAS UNIVERSITY                                    | M.SC HYDRO CHEMISTRY, M.S C CHEMISTRY |
| 2018 | 7  | ENGLISH                  | ENGLISH                   | SN COLLEGE KANNUR, ST PHILOMINA'S COLLEGE MYSORE, ACHARYA INSTITUTE OF GRADUATE STUDIES BANGLORE, NAM COLLEGE KALLIKKANDY | MA ENGLISH                            |
| 2018 | 4  | B A HISTORY              | HISTORY                   | GOVT BRENNAN COLLEGE DHARMADAM,   | MA HISTORY MA MALAYALAM               |

|                           |   |                     |                     |  |           |
|---------------------------|---|---------------------|---------------------|--|-----------|
| 2018                      | 4 | BSC MATHS           | MATHS               | NAM COLLEGE<br>KALLIKKANDY   | MSC MATHS |
| 2018                      | 7 | M.SC<br>MATHEMATICS | M.SC<br>MATHEMATICS | MAHI<br>COOPRTAIVE<br>COLLEGE, SUM<br>COLLEGE OF<br>TEACHER<br>EDUCATION,<br>MECF COLLEGE<br>OF TEACHER<br>EDUCATION | BED       |
| <a href="#">View File</a> |   |                     |                     |  |           |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| NET                       | 5                                       |
| SET                       | 1                                       |
| Any Other                 | 4                                       |
| <a href="#">View File</a> |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                                     | Level            | Number of Participants |
|--|------------------|------------------------|
| COLLEGE FINE ARTS<br>COMPETITION             | COLLEGE LEVEL    | 300                    |
| COLLEGE SPORTS MEET                          | COLLEGE LEVEL    | 250                    |
| XMASS NEW YEAR CELBRATION                    | COLLEGE LEVEL    | 900                    |
| QUIZNOS                                      | STATE LEVEL      | 64                     |
| OZONE DAY CELEBRATION                        | COLLEGE LEVEL    | 34                     |
| QUIZ COMPETITION                             | INTER COLLEGIATE | 50                     |
| ONE MILLION GOAL                             | STATE LEVEL      | 100                    |
| TEACHERS DAY CELEBRATION                     | COLLEGE LEVEL    | 900                    |
| ONAM AND BAKRID<br>CELEBRATION               | COLLEGE LEVEL    | 980                    |
| SHORT FILM COMPETITION<br>(TOPIC: ANTI DRUG) | INTER UNIVERSITY | 20                     |
| <a href="#">View File</a>                    |                  |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the<br>award/medal | National/<br>Internaional | Number of<br>awards for<br>Sports | Number of<br>awards for<br>Cultural | Student ID<br>number | Name of the<br>student |
|---|----------------------------|---------------------------|-----------------------------------|-------------------------------------|----------------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                            |                           |                                   |                                     |                      |                        |
| No file uploaded.                         |                            |                           |                                   |                                     |                      |                        |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As an affiliated institution, the college has to follow the statute, rules and regulations of Kannur university. As per the university regulations, there must be a democratically elected college union, consisting of chairman, vice chairman, secretary, joint secretary, magazine editor, other union office bearers for conducting, sports, arts, class representatives, representatives for university union. This college students' union, under the supervision of teachers, conducts arts and sports events, and other extra-curricular and co-curricular activities in the college. The union also conduct different festivals and organize different competitions in the college campus. Annually a college magazine is also published by the college union. In addition to the college unions, representation to students are given in various committees and bodies, like hostel advisory committee, college library advisory committee, anti-ragging committee, IQAC, anti-harassment committee, grievance redressal forum, co-operative stores governing body, canteen advisory committee etc. The students union has taken an active role in the send-off functions of the retiring Principal Dr.KK Musthafa.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the college has a strong alumni association with three active chapters in middle east countries - UAE, Qatar and Saudi Arabia. It is registered as a society under the Societies Registration Act, 1860 (XXI of 1860). Students completing their courses from this institution, register themselves as alumni members by submitting the registration form. Many of the alumni are well-placed in government jobs and private firms in India and abroad. Among the alumni there are professionals and successful entrepreneurs carrying on their enterprises in our country and foreign countries. Few of them are notable politicians and social activists. Similarly, 25 of the faculty members of this institution are our alumnae of different batches. These faculty members play a key-role in binding the alumnae for the benefit of the institution. Alumni extend financial help to the institution and help in getting internships, placement assistance and providing career guidance to the ongoing students. The alumni always keep in touch with the college and alumni working abroad visit the college whenever, they visit their native places. Further, nearly 45 of the students of this college are close relatives of the alumni members.

5.4.2 – No. of enrolled Alumni:

4275

5.4.3 – Alumni contribution during the year (in Rupees) :

180000

5.4.4 – Meetings/activities organized by Alumni Association :

During the year the alumnae has conducted four meeting and a get together in connection with the retirement of Principal, Dr. KK Mustafa. Group informal meetings are also held occasionally. Qatar and UAE chapters of the alumni have conducted several activities. Get-together conducted by UAE Alumni Chapter 'NAMSTALGIA-2017' in UAE was a remarkable event. The alumni is a major source of fund for college student's union. They provide financial help to the NSS, and college students union for conducting different programmes and festivals. In addition to the financial assistance, the alumni help in arranging internships, placements and career guidance. Since many of our alumni members are either entrepreneurs or well-placed in foreign countries, they help their juniors or other alumni members in getting suitable placement in gulf countries. The alumni has instituted two cash awards in memory of Late. Lisha

(BSc Computer Science Student) and Late. Mahroof (BCom student) for meritorious students in these two departments. They get together organized by the alumni on the eve of the retirement of Principal, Dr. Mustafa - was remarkable.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administration, governance and management of affairs of the college is carried on in a decentralized and participative manner. The college is under the management and control of Muslim Educational Foundation (MEF) Panoor, and there is a governing body to manage and control the affairs of the college. The governing body has delegated its powers of controlling and managing the day-to-day affairs and various academic and related affairs to the principal. The principal is supported and assisted by the Staff Council, and heads of departments. In addition to the Staff Council, IQAC, Academic Monitoring Committee, Internal Examination Committee, External Examination Committee, Anti-Ragging Committee, Anti-Harassment Committee, Purchasing Committee, etc., are also constituted. If necessary, ad-hoc committees are also formed for specific purposes. Heads of departments ensure smooth functioning of his / her department and control and manage curricular and co-curricular activities of his / her department. The heads of departments are supported and assisted by the faculty members in the department. There will be a tutor in charge of each class and class representatives also to help the Head of the department. In addition to this organizational setup, there is an elected college students' council with chairman, vice-chairman, secretary etc. Staff and students are given the freedom to propose plans and ideas for the benefit or progress of the college. Students can approach their tutor or head of the department and even the principal for expressing their opinion on various matters related with the performance of the college. Development proposals can be initiated by anyone in the college, it will be discussed at various levels, and after discussion, it is forwarded for the consideration of the governing body.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type                        | Details  |
|--------------------------------------|--|
| Admission of Students                | Students to the UG and PG programmes are admitted through the single window system of Kannur University. This system provides facility for online submission of applications and transparency in admission procedures. In the admission process, the institution strictly follows the reservation policy of the Government of Kerala. In each year, a separate admission committee is constituted by the Principal. The committee co-ordinates and supervises the admission procedure in the college |
| Industry Interaction / Collaboration | Students are encouraged to visit industries and enterprises. The   |

Management Studies Department, each year conducts an industrial visit as a part of their curriculum. Experts from respective field are invited to deliver talks and interact with students. Students are also encouraged to participate in seminars, workshops and competitions conducted by other colleges and institutions.

Human Resource Management

A decentralized and participatory management system ensure efficiency and effectiveness in human resource management. In addition to the routine academic activities, teachers are given additional charges of co-ordination supervision, guidance and control of different clubs, associations and student activities. Such additional charges make the teachers more responsible and empower them and is also useful in the overall development of students. Teachers and non-teachers are appointed according to the rules and regulations of Kannur University and Government of Kerala. Temporary, vacant positions are filled from open market through advertisement in newspapers and after conducting interviews. For the smooth conduct of administrative and academic activities in the college, the management appoints teachers and non-teaching staff on ad-hoc basis also.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a well-equipped fully computerized library. Issues and return of books, entry and exit to the library are recorded through barcode recording. During the year new books worth more than Rs. 200000 were acquired. In addition to the central library, each department has a library. Faculty members and students are provided free access to e-books and e-journals through INFLIBNET and NLIST. Students and faculty can freely use internet facilities in the library and Network Resource Centre (NRC). The college has four computer lab centers, a language lab and a polymer chemistry laboratory. Each department is provided a computer, printer, internet facility including wi-fi, and a laptop. Each department has one smart classroom. Construction of a new academic block and indoor stadium is in progress. During the year, construction of an open ground and Cadet Anas Memorial Students Facility



Centre was completed. Further, the college has 45 KW UPS and 15000 Watts silent generator for uninterrupted supply of power. Similarly, a public address system which connects all the classrooms, canteen with the general office.

Research and Development

Dr. Mohamed Kutty Kakkakunna, Associate Professor, PG Dept of Commerce, has got recognition from the Kannur University as Research Guide in Commerce, at the Research Centre in Commerce at SN College, Thottada, Kannur

Examination and Evaluation

As an affiliated institution, the college has to follow the examination patterns and schedules prescribed by the Kannur university. The college conducts both internal examination and external examinations. External examinations are conducted in accordance with the timetable prescribed by the university. Internal examinations are conducted as a part of continuous internal evaluations. There is an internal examination committee to conduct internal examinations. Unit tests, mid-semester examinations and model examinations are conducted as a part of internal examination. Unit tests are conducted by the respective departments. Mid-semester examinations and model examinations are conducted at the college level in a centralized manner. Immediately after the examinations, teachers value the scripts and return it to the students. Common errors and important points are discussed in the class room and, if necessary, the teacher meets individual students, who need individual counselling. In addition to the examinations, as a part of continuous evaluation, individual and/or groups assignments in the form of seminars, debates, presentations, discussions etc., are also given to the students. Class PTA meetings are called at timely intervals to discuss the progress / backwardness of students. On the basis of these, tests and assignments, additional classes or instructions are given to the students.

Teaching and Learning

By attending various seminars, workshops, conference and faculty development programmes, teachers try to improve their teaching methods and

practices by acquiring knowledge in the recent developments in the subject and teaching learning technology. They are encouraged to attend such seminars, workshops and discussions. Analysis of feedback received from students and parents help the faculty members to ascertain the changes to be made in their teaching practices and methods of teaching. Faculty members use ICT and smart classrooms etc., to improve teaching and learning. Unit tests and continuous internal evaluation methods, help the teacher to identify the slow learners and to provide them additional instructions in the form of remedial coaching and tutorial classes. The Academic Monitoring Committee plays an important role in evaluating the prevailing teaching and learning environment in the institution. Various activities conducted by the college students' union, different clubs, forums etc., are also planned in such a way to maximize the teaching learning experience in the college. The academic calendar prepared helps to monitor progress and ensure timely completion of curricular and co-curricular and extra-curricular activities. Students are encouraged to join certificate courses of IGNOU and Diploma in Functional Arabic, offered in the college center of the Moulana Azad National Urdu University.

Curriculum Development

Eight out of the eleven departments in the college have representation in the Board of studies and/or faculty of studies in the university, which frame, finalize, restructure the syllabi, course content and curriculum of respective programmes. Teachers of these departments play an active role in curriculum development by attending and actively participating in the meetings and discussions related with the curriculum of courses in different programmes.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area        | Details  |
|--------------------------|--|
| Planning and Development | There is a planning and development committee entrusted with the process of coordinating the planning and development function. Suggestions and proposals from various departments and stakeholders are discussed by the |

|                               |   |
|-------------------------------|---|
|                               | committee for recommendation. Total Campus Solution (TCS) Software developed by MeshiLogic is used in the college   |
| Administration                | For administrative purposes, the college makes use of the Total Campus Solution Software developed by MeshiLogic. Bookmagic software is used in the library for transactions in the library and for recording entry and exit. SPARK online system of government of Kerala is used for administration of salary and related issues.  |
| Finance and Accounts          | Financial transactions related with salary of the staff and non-teaching staff appointed in the aided stream and approved by government are carried and are recorded through the software SPARK online system of Government of Kerala. For recording the fee received from the students in the aided stream total campus solutions software is used.  |
| Student Admission and Support | Students admission to both UG and PG are done through the single window system of the Kannur university. After admission, detailed records of students are maintained with the help of Total Campus Solutions software  |
| Examination                   | For university examinations, the students have to apply online. Necessary fee is also to be remitted through online. Thus, all the records related with university examinations are handled through the University portal. Network Resource Centre (NRC) in the college helps students to submit online applications and to remit fee. Software Total Campus Solutions is also used to keep the biodata of students and to maintain records related with the external and internal examinations |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| 2017              | NA              | NA   | NA   | 0                 |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the | Title of the | From date | To Date | Number of | Number of |
|------|--------------|--------------|-----------|---------|-----------|-----------|
|------|--------------|--------------|-----------|---------|-----------|-----------|

|   |   |  |  |  |                               |                                   |
|---|---|--|--|--|-------------------------------|-----------------------------------|
|   | professional development programme organised for teaching staff | administrative training programme organised for non-teaching staff |  |  | participants (Teaching staff) | participants (non-teaching staff) |
| <b>No Data Entered/Not Applicable !!!</b> |   |  |  |  |                               |                                   |
| No file uploaded.                         |   |  |  |  |                               |                                   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme   | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| FDP on Advanced Data Analysis Tools and Techniques  | 1                               | 20/11/2017 | 03/12/2017 | 13       |
| Workshop on Professional Development and Quality Enhancement in Higher Education (IQAC-KANNUR UNIVERSITY) | 1                               | 07/03/2018 | 09/03/2018 | 3        |
| Training Programme on Academic leadership(CALEM-AMU)  | 1                               | 27/12/2017 | 30/12/2017 | 4        |
| UGC sponsored refresher course in Computer science  | 1                               | 07/02/2018 | 27/02/2018 | 21       |
| UGC Sponsored Refresher Course in Mathematics   | 1                               | 01/03/2018 | 21/03/2018 | 21       |
| UGC Sponsored Refresher Course in Chemistry   | 1                               | 12/07/2017 | 01/08/2017 | 21       |
| <a href="#">View File</a>   |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 0         | 28        | 0            | 5         |

6.3.5 – Welfare schemes for

| Teaching  | Non-teaching  | Students  |
|---|---|---|
| Four Schemes implemented by Kerala government -General insurance scheme (GIS), State life insurance Scheme (SLI), Group personal accident insurance scheme .Kerala Private college employees provident fund, subsidized food at canteen, Health Centre for Physical Fitness | Four Schemes implemented by Kerala government -General insurance scheme (GIS), State life insurance Scheme (SLI), Group personal accident insurance scheme. Kerala Private college employees provident fund, subsidized food at canteen, Health Centre for Physical Fitness | E-Grants various scholarships, student cooperative society, free health check-up to newly admitted students, Health Centre for Physical Fitness |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an efficient and effective and transparent financial management system. Government of Kerala, University Grants Commission and Management are the major sources of funds. In addition to these, PTA, and alumni also form part of sources of funds. Grants received from Government and UGC are subject to external audit. Utilization of funds provided by the state government is subject to audit by the Staff from Directorate of collegiate education, and that of UGC is audited by chartered accountants. Further, these are also subject to the audit of Accountant General. Management fund is audited by chartered accountants. Accounts of the co-operative store is audited externally by the Co-operative Inspectors of Co-operative Department, Govt. of Kerala. Accounts of PTA is audited internally by faculty from the Department of Commerce.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Management   | 3902900                       | SALARY  |
| <a href="#">View File</a>                                |                               |         |

6.4.3 – Total corpus fund generated

3853500

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                  | Internal |  |
|----------------|----------|------------------|----------|--|
|                | Yes/No   | Agency           | Yes/No   | Authority  |
| Academic       | Yes      | External experts | Yes      | Academic monitoring committee<br>College council |
| Administrative | Yes      | External experts | Yes      | Faculty Members                                  |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA actively participate in the day-to-day functioning and academic and overall development of the institution by providing suggestions and

recommendations. The association has provided Rupees 250000/- for the construction of Cadet Anas Memorial Student Facility Centre during the year. It pays salary to teaching and supporting staffs and extends loan facility to teaching and non-teaching staff whose salary is delayed due to various reasons. It has provided support and motivation to the student by distributing cash awards and prizes to meritorious students. PTA also funds various student co-curricular and extracurricular activities like Fine Arts, sports events and festivals and competitions conducted in the college. PTA executive meetings are held regularly and class PTA meetings are conducted at least once in a semester.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on Effective Office Administration 2. IT Skill Development Training  
3. Training on the Use of Software on Online Admission.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Completion of construction -Academic Block 3.Completion of 400-meter track  
4.Completion of construction of Cadet Anas memorial student facility Centre building

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC  | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2017 | Remedial / special classes for academic improvement                           | 20/07/2017              | 20/07/2017    | 31/03/2018  | 50                     |
| 2017 | Library orientation for all first semester students                           | 20/07/2017              | 31/07/2017    | 04/08/2017  | 293                    |
| 2017 | Communicative English Classes for first semester and second semester students | 20/07/2017              | 30/07/2017    | 31/03/2018  | 80                     |

[View File](#)

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

| Title of the programme   | Period from | Period To  | Number of Participants |      |
|--|-------------|------------|------------------------|------|
|  |             |            | Female                 | Male |
| Training for newly elected women office bearers of college union | 25/09/2017  | 25/09/2017 | 11                     | 9    |
| Training in Paper Bag Making                                     | 25/09/2017  | 25/09/2017 | 34                     | 0    |
| Cooking competition  | 04/10/2017  | 04/10/2017 | 20                     | 0    |
| Hand writing competition   | 12/01/2018  | 12/01/2018 | 20                     | 0    |
| Mehandi fest   | 01/02/2018  | 01/02/2018 | 30                     | 0    |
| Maintaining Registers and Accounts (Commerce)                    | 16/11/2017  | 16/11/2017 | 21                     | 0    |
| Karate classes for Self Defense                                  | 08/03/2018  | 08/03/2018 | 25                     | 0    |
| Motivation Class and Legal Awareness on Women Rights             | 08/03/2018  | 08/03/2018 | 75                     | 16   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources   |
|---|
| <p>NSS, and Bhoomithra Sena, Nature Club etc. are actively working in the college. These clubs and bodies conduct various programmes for creating awareness among the students and general public on the need for protection of environment and nature. Every year World Environment day is observed in the college. NSS units of the college take a leading role in creating environmental consciousness.</p> <p>During the year NSS has undertaken and completed several programmes for preservation of nature and environmental protection. Important among these programmes are natural farming, swacchta pakhwada, waste management survey at Thripangottur gramma panchayath, herbal gardening, RE-4 "PROJECT" visit to plastic recycling centre, nature camp, quiz competition as a part of Ozone Day celebration, check dam construction as a part of Green Kerala Mission.</p> <p>RE-4-PROJECT is a remarkable project, for creating awareness on the menace of plastic in the environment and to reduce the usage of plastic. RE-4 stands for RE-USE, RECYCLE, REDUCE AND RECOVER. The project was undertaken in two phases. In order to reduce consumption of energy and preservation, LED lighting and LED monitors are used.</p> |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities     | Yes/No | Number of beneficiaries |
|---------------------|--------|-------------------------|
| Physical facilities | Yes    | 1                       |

|  |     |   |
|--|-----|---|
| Provision for lift                                       | No  | 0 |
| Ramp/Rails   | Yes | 1 |
| Braille Software/facilities                              | No  | 0 |
| Rest Rooms   | Yes | 1 |
| Scribes for examination                                  | Yes | 3 |
| Special skill development for differently abled students | No  | 0 |

#### 7.1.4 – Inclusion and Situatedness

| Year                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative | Issues addressed  | Number of participating students and staff |
|---------------------------|--|--|------------|----------|--------------------|---|--|
| 2017                      | 1  | 1  | 15/07/2017 | 20       | Natural Farming    | To promote natural farming among the local with the support of Agricultural Department and Thripanthangottur gramapanchayat | 70   |
| 2017                      | 1  | 1  | 23/06/2018 | 6        | Pusthaka Kood      | Setting up of Library in BL Primary School Kallarakkal and Chendayad UP School  | 40   |
| 2018                      | 1  | 1  | 04/01/2018 | 5        | Water Analysis     | Ensure quality of water   | 34   |
| <a href="#">View File</a> |  |  |            |          |                    |   |  |

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title            | Date of publication | Follow up(max 100 words)  |
|------------------|---------------------|---|
| College Calendar | 30/09/2017          | Vision, mission rules and regulation, curriculum objectives, details of |



TS, NTS, clubs, forums associations that promote human values and ethics code of conduct for teachers, NTS students etc are clearly mentioned in the calendar. Further in orientation programme for the newly admitted students is provided in which in addition to the anti-ragging awareness, grievance redressal facilities etc are also addressed in the calendar issued to students

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                                      | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| World Environmental Day Observation           | 05/06/2017    | 05/06/2017  | 80                     |
| Yogaday Celebration                           | 21/06/2017    | 21/06/2017  | 150                    |
| Independence Day Parade                       | 15/08/2017    | 15/08/2017  | 600                    |
| Poster Making Competition-Anti Drug Awareness | 21/06/2017    | 21/06/2017  | 50                     |
| Dengue Fever Awareness                        | 07/07/2017    | 07/07/2017  | 31                     |
| Gandhi Jayanathi Celebration                  | 02/10/2017    | 02/10/2017  | 40                     |
| Vist to Mythri Special School                 | 23/08/2017    | 23/08/2017  | 30                     |
| Visit to Plastic Recycling Centre             | 19/08/2017    | 19/08/2017  | 45                     |
| Blood Donation Camp                           | 26/09/2017    | 26/09/2017  | 90                     |
| Oppam-Thanal Project                          | 21/10/2017    | 22/10/2017  | 86                     |
| <a href="#">View File</a>                     |               |             |                        |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planting trees 2. Energy efficient lightings 3. Plastic free campus 4. Save water for future 5. Recycling of used papers and e-wastes

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1 Pain and Palliative Care Objectives 1 To serve as a supporting system for terminally ill patients who have lost hopes 2 To extend voluntary service to the desired group of patients near by the college. 3 To act as a soothing mechanism to cope up with life in the midst of perennial suffering owing to disease and consequent sufferings 4. To develop and cultivate a sense of empathy and compassion in student volunteers who engage in palliative care. 5

To inculcate civic responsibility among the participating volunteers The context In the year 1993, a palliative care initiative was started in Kozhikode and it has extended to all the districts with the unstinted support of local self-government and different non-governmental organisations. In 2016, an awareness session on palliative care was conducted at the college for students and teachers. A few students and teachers thought of starting palliative care under the auspices of the college. Thus, a meeting was convened accommodating interested students and teachers of the college and it was decided to initiate the process of extending palliative care to the needy. A special committee was constituted for the purpose of running the programme effectively. The Practice In association with Trippangottur Grama Panchayath, a sample survey has been conducted to identify the deserving patients who have been bedridden for more than five years owing to various ailments. An additional attention has been given to cancer patients who were destined to be in the bed for long period. In the initial survey, our volunteers could identify fourteen patients who are terminally ill within five kilometre radius and their details have been collected for designing the schedule of visit and related mode of operation. To facilitate the program, the designated committee decided to possess an ambulance for periodic visit to the patients to render adequate support. Mr. Haseeb, Asst. Professor of Computer Science as staff representative coordinated the entire programme. A team of 24 student volunteers engaged in this benevolent programme. The schedule of visit during weekends and holidays is designed in such a way to give adequate exposure to students and teachers in rotation. A small amount intermittently collected or donated by students and teachers would be utilised to run this venture. This gracious endeavour is a permanent programme envisaged by college authorities for a noble cause. About sixteen visits have been conducted and rendered appropriate service has been rendered to the identified patients for the year 2017-18. Since it is a continuous project, this humanitarian service would be resumed in subsequent years. Even during the summer vacation our palliative team visited the designated houses. Evidence of success The genuine feedback of the volunteers who participated in the palliative care itself is an ample testimony of the project Santhwanan initiated by the college. The smiling face and the firm clasp of the patients during the visit definitely strengthened the project to pursue for further years. As a token of appreciation Trippangottur Grama Panchayath presented a certificate of recognition for the dedicated service extended to the poor and needy. All these positive strokes provide an impetus to do further in this area.

II. WOMEN EMPOWERMENT Best practices of the institution

2 WOMEN/GIRL STUDENTS EMPOWERMENT PROJECTS Objectives

1. To enhance the leadership capabilities in girl students
2. To act as a supporting mechanism to develop the skills already in them.
3. To act as a platform to identify the strength and weakness and to device appropriate strategy to overcome the weakness
4. To develop creativity and critical thinking among girls.
5. To impart skills and knowledge and to equip them to apply the same for their livelihood
6. To ensure the involvement of girls for the sustainable development of the college

The context "If you educate a man, you educate an individual. If you educate a woman, you educate a nation." - African proverb

The sustainable development of a nation predominantly depends on the status of women in the existing society. The Report on Human Development in 1999 recommended that if governance has to promote human development, it has to go beyond being people-centered. The Report recognized that women occupying half of the South Asian population are allocated with much of the responsibilities and burden for care. This recognition of the differentiation in nature of work among women and men defines status of women in society. Women's economic empowerment includes women's ability to participate equally in existing markets, their access to and control over productive resources, access to decent work, control over their own time, lives and bodies and increased voice and meaningful participation in economic decision-making at all levels from the

household to international institutions. The Panchayat Raj Institutions (PRI) and the People's Plan Campaign (PPC) a State-wide campaign to formulate the Ninth Five Year Plan meant to transfer of substantial funds to women empowerment programmes. A genuine thrust was given to women empowerment accommodating projects at all levels. As girl students constitute 75 percent of the total strength, it is necessary to sensitize this lively group to elicit positive changes in them. A separate committee has been constituted to ensure the quality of the programme and to monitor the conduct of the projects. As we have girls up to 75 percent of the total strength it is desirable to augment the capacities of this dynamic group on par with the mission and vision of the college. Say no to plastic, paper bag making, entrepreneurial skills to ladies, 15 days karate training were a few notable programmes organized during 2017-18.

Besides Mehandi contest and Cooking competitions held on competitive mode attracted and appreciated by students and teachers. Miss Minimol VK, Assistant Professor Computer Science and Sreeja K V acted as facilitators and motivated them to envisage more effective projects which ensure vitality and diversification. Evidence of Success The genuine feedback received from the participants both oral and written and the zest shown by the participants and silent observers are the sufficient evidences to prove the effectiveness of the projects. The participants enthusiasm to take up the activities and their initiatives shown during the conduct of each programme certainly have tremendous impact in developing a sense of optimism in their activity and approach.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://namcollege.ac.in/crm/public/uploads/igqr\\_agqr\\_image/P9Foke3HZkthnx5Tzg5Tk17t18YEef.pdf](http://namcollege.ac.in/crm/public/uploads/igqr_agqr_image/P9Foke3HZkthnx5Tzg5Tk17t18YEef.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is situated in an economically and educationally backward rural area in the south eastern part of Kannur district in Kerala. This is one of the major migrant prone areas in the state. Number of students entering higher education institution is comparatively low, especially among the girls belonging minority community. Establishment of the institution in 1995, with the primary objective of providing higher education to the students of this backward region, with special emphasis on minority community was a remarkable step in the socio-educational development of this region. It has helped to provide higher education to the students of socially and educationally backward families, especially girls, who otherwise have to end their education, at the school level, due to lack of an institution for higher education. Majority of the students of this institution are girls and that too belonging to minority community and other backward communities, including scheduled castes and scheduled tribes. At present, this institution is one of the higher education institutions which caters to the higher educational needs of this area and provides educational and mental support for the development of this remote rural area. It has helped large number of students to enrol for PG courses and higher education after completing degree courses and for better career life, including better paid employment in government and private firms in our country and foreign countries. Many of alumni of the college are entrepreneurs in different parts of the country and outside the country. The institution, through NSS, NCC and other similar bodies and clubs working in the college undertake various social and cultural activities for development of this region and for creating awareness on various social issues.

Provide the weblink of the institution

[http://namcollege.ac.in/crm/public/uploads/igar\\_agar\\_image/vBE6uSeSGZebIOAdZyg3gO4fzdVN1.pdf](http://namcollege.ac.in/crm/public/uploads/igar_agar_image/vBE6uSeSGZebIOAdZyg3gO4fzdVN1.pdf)

### **8.Future Plans of Actions for Next Academic Year**

- Completion of the construction of the new academic block
- Completion of the construction of indoor stadium
- Installation of CCTV in the college
- Encourage research publication of faculty members
- Collaboration and Memorandum of Understanding with eminent institutions