YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution   N.A.M COLLEGE KALLIKKANDY

- Name of the Head of the institution   Dr. MAJEESH T

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   Kannur University

- Mobile No: 9447634440

- Registered e-mail   namcollege@yahoo.co.in

- Alternate e-mail   namiqac2014@gmail.com

- Address   KALLIKKANDY PO, THUVAKKUNNU, KANNUR 670693 KERALA

- City/Town   THUVAKKUNNU

- State/UT   KERALA

- Pin Code   670693

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Kannur University**

- Name of the IQAC Coordinator   **Dr. HASEEB V V**

- Phone No.   **9349534034**

- Alternate phone No.   **04902463067**

- Mobile   **9526113145**

- IQAC e-mail address   **namiqac2014@gmail.com**

- Alternate e-mail address   **namcollege@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MTUxMTQ=

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.namcollege.ac.in/public/img/calendars/2023-24_CALENDAR.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.12**	**2023**	**24/06/2023**	**23/06/2028**

6.Date of Establishment of IQAC   **07/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**-**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• **More outreach and extension programmes were carried out. • More student capacity-building activities were conducted to improve the skills. • Implemented better disciplined documentation process. • Encouraged faculty members to publish more research articles. • More collaborative activities carried out through MOUs.**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic cum Examination calendar	**Academic Cum Examination Calendar (2023-24) was prepared, posted on the college website, and activities were carried out in compliance with it.**
Decided to commence more Certificate/ Add-on courses.	**Effectively conducted 12 Certificate/ Add-on courses.**
Resolved to increase the number of research articles in peer-reviewed journals	**Faculty published 13 research article during the year**
Decided to facilitate more skill enhancement programmes and cultural / sports events for the students	**Many skill training programmes and cultural / sports events were organized**
Planned to conduct more extension and outreach programmes	**Conducted plenty of charity, health care, and environmental related programmes**

13.Whether the AQAR was placed before statutory body?　　　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	**20/12/2024**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	**N.A.M COLLEGE KALLIKKANDY**
• Name of the Head of the institution	**Dr. MAJEESH T**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**Kannur University**
• Mobile No:	**9447634440**
• Registered e-mail	**namcollege@yahoo.co.in**
• Alternate e-mail	**namiqac2014@gmail.com**
• Address	**KALLIKKANDY PO, THUVAKKUNNU, KANNUR 670693 KERALA**
• City/Town	**THUVAKKUNNU**
• State/UT	**KERALA**
• Pin Code	**670693**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Rural**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Kannur University**
• Name of the IQAC Coordinator	**Dr. HASEEB V V**

• Phone No.	**9349534034**
• Alternate phone No.	**04902463067**
• Mobile	**9526113145**
• IQAC e-mail address	**namiqac2014@gmail.com**
• Alternate e-mail address	**namcollege@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MTUxMTQ=
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.namcollege.ac.in/public/img/calendars/2023-24_CALENDAR.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.12**	**2023**	**24/06/2023**	**23/06/2028**

6.Date of Establishment of IQAC	**07/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**-**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	**Yes**	

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• More outreach and extension programmes were carried out. • More student capacity-building activities were conducted to improve the skills. • Implemented better disciplined documentation process. • Encouraged faculty members to publish more research articles. • More collaborative activities carried out through MOUs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic cum Examination calendar	Academic Cum Examination Calendar (2023-24) was prepared, posted on the college website, and activities were carried out in compliance with it.
Decided to commence more Certificate/ Add-on courses.	Effectively conducted 12 Certificate/ Add-on courses.
Resolved to increase the number of research articles in peer-reviewed journals	Faculty published 13 research article during the year
Decided to facilitate more skill enhancement programmes and cultural / sports events for the students	Many skill training programmes and cultural / sports events were organized
Planned to conduct more extension and outreach programmes	Conducted plenty of charity, health care, and environmental related programmes

13.Whether the AQAR was placed before statutory body? — Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	20/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	17/11/2022

15.Multidisciplinary / interdisciplinary

N.A.M College Kallikkandy is a constituent college of Kannur University and follows its guidelines in academic and co-curricular activities. Students of all programmes opt for Generic Electives from a wide spectrum of options offered by Departments other than their course of study. This enhances their

understanding of other disciplines and it provides a different experience for them besides enriching the subjects. To give students a wider exposure, college level and intercollegiate level invited lectures conferences, seminars and special talks were organized by different departments to give students a deeper understanding of other topics of their choice. In congruence with OBE introduced by Kannur University, N.A.M College offers open courses by different departments. This enable the students to familiarize other new disciplines of their choice. As envisaged in the NEP, our faculty members contributed their experience and expertise to enrich the curriculum and syllabi time to time.

16.Academic bank of credits (ABC):

The institution has registered under the ABC portal to avail the benefit of multiple entries and exit for students throughout their programme. Under Outcome Based Education (OBE) Curriculum of Kannur University, the credits assigned to courses are not transferable. But, the introduction of FYUGP in the next academic year, students can enjoy bank of credit which will be transferable and interdisciplinary and multidisciplinary in nature. Appropriate training session is given to the newly admitted students in the orientation class at the beginning of the academic year All the students have registered in the ABC portal. A separate ABC register is maintained in the department under the custody of class tutor and a master record is kept in the college office.

17.Skill development:

N.A.M College has been conducting various skill development programs beneficial to the stakeholders. Ithas become a healthy practice to design such programs emphasizing on skill components. For the last three years many certificate and Diploma programs were conducted under the supervision of Academic Monitoring Committee constituted for the purpose. Furthermore, students' skills are further augmented by frequent interactions with alumni and industry experts. This enhances their preparedness for the world outside the college. Many orientation programmes were conducted to up skill students suitable for industry environment in association with reputed organizations like ASAP (Additional Skill Aquisition Programme) are the few to be worth mentioned.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

N.A.M College encourages learning of multi- languages as second

language at UG level. Our National language Hindi in tandem with Malayalam, Arabic and Urdu are taught in the college. Programmes including webinars, seminars, observance of Hindi, Malayalam, Urdu, and Arabic Diwas are offered to encourage language learners and understand the cultural values permeated by the literary works in these languages. For the exclusive promotion Arabic language, NCPUL has accredited N.A.M College and has been conducting certificate and Diploma programmes in Arabic. This project is an ample testimony of prorogation and ideal culture through the medium of language learning.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Learning Outcome of Curriculum Framework syllabi prescribed by the Kannur University were formulated with the final outcome expected of students of a particular course at the end of the programme. They are in syncronise with expectations of the programme and the desired skills and knowledge to be inculcated in students. N A M College has implemented Outcome-Based Education (OBE) with clearly stated Programme Objectives, Programme Specific Outcomes and Course Outcomes. All courses are designed with outcome-centred on cognitive abilities namely Remembering, Understanding, Applying ,Analyzing, Evaluating and Creating new knowledge . This enhances the quality of education being imparted to them and frequent student faculty meetings help align pedagogy to the desired outcomes. Since the affiliating University offers the syllabi based on OBE , the affiliating unit has very limited scope to alter the predetermined objectives.

20.Distance education/online education:

N.A.M College offers courses in the regular mode only, as sanctioned by Kannur University . Online tools and blending learning are used to augment and enhance the teaching learning process. College ensured maximum enrolment in Coursera, SWAYAM like online programmes both by students and teachers. Faculties are encouraged to attend MOOC/courses at college which promotes the blended learning system of learning

Extended Profile

1.Programme

1.1   11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **1198**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **157**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **420**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **53**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **0**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**11**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1198**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**157**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**420**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**53**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	0

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	42
4.2 Total expenditure excluding salary during the year (INR in lakhs)	101.27392
4.3 Total number of computers on campus for academic purposes	167

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the general calendar established by the Government of Kerala as well as the academic and examination schedule set forth by Kannur University for both curricular and co-curricular activities. Based on these calendars, the college creates its own academic calendar that outlines the start dates for different semesters, admission periods, completion of units, dates for internal exams, anticipated dates for university exams, and schedules for various meetings along with other co-curricular and extracurricular events. Master time-table, department-wise and class-wise time-tableare also prepared in advance. At the commencement of each semester, College Council meeting, Academic Monitoring Committee meeting, staff meeting andmeetings of other bodies are held to discuss and decide the calendar and academic plans. Department meetings are also conducted to discuss and decide departmentactivities. Periodic internal assessments are conducted at different intervals as part of Continuous Internal Evaluation (CIE). The Academic

Monitoring Committee and the college council oversee academic activities to guarantee efficient curriculum implementation. Additionally, class-wise Parent-Teacher Association (PTA) meetings are organized in each semester. Educators are encouraged to engage in various seminars, webinars, and workshops to stay updated with the latest advancements in their teaching fields.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Internal examinations, projects, seminars, assignments, viva-voce etc., are the major components of Continuous Internal Evaluation (CIE). The syllabus of each programme has specified the way the CIE is to be conducted and internal marks to be awarded for the student. The academic calendar prepared by the college will specify the dates/periods within which the portions/units to be completed, dates for conducting various unit tests, internal examinations, projects/seminars/assignments to be completed as a part of the programme. Unit tests are conducted at the department level, whereas mid- semester and model examinations are conducted at the college level. The academic calendar also specifies, the dates within which the teachers have to value and return answer scripts of internal examinations to the students, publishing the internal marks and uploading the internal marks of the students. All possible efforts are taken to conduct various internal examinations, projects, seminars and assignments according to the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File]()
Link for Additional information	https://www.namcollege.ac.in/public/img/calendars/2023-24_CALENDAR.pdf

1.1.3 - Teachers of the Institution   A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

527

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

527

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college must adhere fully to the Kannur University-recommended curriculum because it is an associated college. Relevant social and economic topics are incorporated into a number of university-recommended courses that are part of the curriculum for various programs. Core courses must be taken by undergraduate students. Human values, sustainability, the environment, and gender concerns are all prioritised in these foundational courses. Furthermore, these difficulties pertaining to their major topic are also incorporated into many courses in various programs. Professional courses are where professional ethics are mostly covered. In addition to these, various departments, clubs, cells, forums, and organisations such as the College Students Union, Women's Forum, NSS, NCC, Nature Club, and others hold a variety of events and commemorate various days that tackle the environment, human values, gender, professional ethics, and sustainability. Furthermore, these difficulties

pertaining to their major topic are also incorporated into many courses in various programs. Professional courses are where professional ethics are mostly covered. In addition to these, as part of co-curricular and extracurricular activities, various departments, clubs, cells, forums, and NSS, NCC, Women's Forum, Nature Club, College Students Union, and others hold a wide range of programs and commemorate various days that address such cross-cutting issues as professional ethics, gender, human values, the environment, and sustainability.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.namcollege.ac.in/crm/public/uploads/iqar_feedback_image/wOyUnEQM803YEZwbe5MO52okRZUMyd.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

478

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

130

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are categorized based on their learning competencies using the marks they received on the qualifying exam, their performance in extracurricular and curricular activities, and the teachers' continuous internal evaluation (CIE). Qualifying exams serve as the foundation in the early phases. Teachers assign students a variety of tasks and administer written and oral tests as part of ongoing internal evaluation. Paper and seminar presentations, classroom projects, debates, and other types of competitions are examples of these assignments. Periodically, internal tests, unit tests, and model analyses are carried out. In a similar vein, the university administers the final semester exams. Students are categorized into various levels and groups are created based on their performance on these tests and teacher observations.

After regular study hours, the teacher arranges remedial and specialised tutoring for the slow learners in their weak topics to help them prepare for the university exam.

To achieve their professional goals, advanced students receive specialised coaching. Peer group instruction is a successful strategy used in most departments to enhance the advanced learners' communication, presentation, and teaching abilities which also enhance their subject-matter proficiency and capacity to understand complex ideas.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1198	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides an effective platform for students to develop their skills, knowledge, values and attitude to shape their behaviour in the desired manner through student centric methods

Experiential learning & participative learning

- Practical classes / laboratory methods are conducted in all science programmes to help students experience the facts and principles that they study in their theory classes.
- Addon courses to support students in experimental as well as comprehensive learning.
- Conduct industrial visits and field trips to major chemical, industrial and technologically important firms and laboratories
- The department of History follows observative learning methods by conducting field trips to various historical

and excavation sites.

Project and Problem-solving methods

Project method is encouraged among students of all the departments to stimulate freedom of thought and free exchange of different views and it is an essential component in the university curriculum also.

- **Quiz, brainstorming sessions and debates etc.**
- **Students' classroom interactions are augmented by giving problems after each completion of topic. The solved problems are analysed in the classrooms by the teachers.**
- **Inter collegiate and intra collegiate technical fests and other activities such as quizes, debates, presentations etc.**

ICT enabled classes

- **All faculty members in the college use ICT & E-resources,**

ICT Tools 1. Desktop, laptops and printers are arranged at the Computer Lab and all Departments

2. Projectors and Smart Boards

3. Seminarhall is equipped with all ICT facilities. 4. Online Classes are conducted via Zoom, Google Meet

5. INFLIBNET

6. Wi-Fi connectivity is available on the entire campus

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays, the teaching and learning process requires both

teachers and students to participate in online classrooms. The institution already has seven smart-class rooms and all class rooms fitted with projectors. Similarly, the entire campus is enabled with Wi-Fi facility. Each department is provided a desktop computer system with printer, a laptop and internet connection. In order to enable ICT online enabled classes, teachers formed Google Classrooms and uploaded recorded classes in Youtube. If necessary, email facilities were also used by teachers. Live classes were engaged in Apps like, Google classroom, Google meet, Zoom, Telegrams etc.. Similarly, for recording purpose, the teachers have used software and apps like Teachmint, Apowersft screen recorder, OBS studio, Kinemaster, Whiteboard etc. Further, students are encouraged to join SWAYAM; COURSERA etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

438

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Revised Regulation for UG Programmes in Colleges Affiliated to Kannur University under OBE (Outcome Based Education System) was implemented with effect from 2019 Admission.

The college has introduced the following evaluation systems according to Kannur University guidelines:

a. Two internal tests in each semester before the University End Semester examination.

b. Evaluation through Seminars & Assignments/Viva-voce.

c. Regular monitoring of practical sessions.

d. Meticulous records on student attendance.

The most recent evaluation reform made by the university is the introduction of mark system with 20 percent marks fixed for continuous evaluation and 80 percent marks for end semester examination of each paper.

(b) Major evaluation reforms for PG courses.

The project and viva system was introduced for PG programme and it helps in the evaluation of students based on their creativity and efficiency in various aspects of their studies. As per this system maximum 15 marks shall be given as internal for each paper. It is based on assignments, seminars, attendance & test papers. The end semester examination is conducted for 60 marks in each paper.

The institution uploads CE reports in the university website regularly and the final results are published in the university website.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-

bound and efficient

The tutor, department head, or principal can be contacted regarding grievances pertaining to Continuous Internal Evaluation (CIE). Following the evaluation of internal exams, the students should receive their answer sheets back, and the department should accurately record the grades they received. In a similar manner, seminars and assignments are assessed, and grades or outcomes are recorded. The teachers in charge of the relevant courses determine the total internal marks and grades at the end of the semester, and they are entered in the register kept for that purpose. Signing the Register is required of students. Internal grades and marks are posted on the department notice board once their signatures have been obtained.

In the event of a grievance, students may address any of the three levels of the relevant teacher, department head, or principal. It allows them to file their grievances using a defined proforma that is available in the department. The complaint's relevancy will be confirmed by the three-tier authority, which will be considered for appropriate action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes, Program Specific Outcomes and Course Outcomes are the basic set of concepts, knowledge and skills acquired by the students on successful completion of a specific course/ program. The Board of Studies has the responsibility to revise periodically the syllabus and define the sets of POs, PSOs and COs accordingly. These basic set of concepts identifies and suggests the skills/ knowledge that the student ought to possess to be academically capable and competent in the industry. At the beginning of a program, these POs, PSOs and COs are properly communicated to the students and faculty members. For this purpose, number of measures is taken by the Institution in a

time bound manner.

• Orientation programs are conducted regularly by the individual departments at the beginning of every academic year. The syllabus, POs, PSOs, COs and scope of the program/ course are disseminated to the students

• A detailed department meeting is held at the beginning of the academic year to allocate subjects and communicate POs, PSOs and COs to each of the faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Internal and model examinations are scheduled and conducted as per the Academic Calendar and University examination calendar

• Each department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes

• Each semester at least two assignments are given to students and are considered for the internal assessment score.

• Individual projects are given to PG students and individual and group projects are given to UG students for assessing the Course Outcomes as well as the Learning Outcomes of students.

• Formative assessments are conducted by the University in theory and practical examinations to evaluate the Program Outcome

• Program wise and course wise analysis of the examination results is done at the department level as and when University notifies the results. It gives an account of the program outcome

and course outcome.

• Feedback is collected from stakeholders such as students, parents, alumni etc. to analyse the student performance and program specific outcome. Remedial measures are effectively implemented to improve the program specific outcome.

• Faculty Development Programs for teaching staff, infrastructural requirements etc are reviewed by the College management with the assistance of IQAC and College Council.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

258

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iqac.namcollege.ac.in/AQAR23-24/C2/sss23-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities of the College are designed to promote social participation of the students to benefit and empower the

larger community and also instil humanitarian values. During the current year, students and teachers of N.A.M College undertook various extension activities that aimed at the holistic development of students and to sensitize them to social issues. The main beneficiary of the College is the locals of the Triprangottur Panchayat.

A glimpse of the extension programmes carried out by them are given below

- Environment Day Celebration.
- "Bamboosiya 2023"
- Reading Day
- International Yoga Day
- International Day Against Drug Abuse
- Palliative Awareness & Volunteer Training Programme
- Blood Donation
- Teachers Day Celebration
- Ozone Day Celebration
- Swachhta Hi Sewa Campaign
- Child Cancer Awareness Programme
- Anti-Drug Awareness Programme
- Plant In Plenty
- Swachhata Hi Seva-Railway Station Cleaning Programme
- Vigilance Awareness Campaign
- Fund Collection
- Meri Matti Mera Desh –Kalash Yatra
- Hope Home Visit
- Orientation Programme
- Children's Day Celebration
- Aids Awareness Programme
- Constitution Day Celebration
- Aids Day Awareness Programme
- Voters Id Registration Campaign
- Sneharamam
- Thanmudra –Training Programme
- Thirsty Water Campaign For Co-Existence
- National Doctors' Day Was Observed
- Kargil Vijay Diwas Was Observed
- Hiroshima Day Was Observed
- Organized Blood Donation Camp

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File]()
e-copy of the award letters	[View File]()

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	[View File]()
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File]()

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

750

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	[View File](#)
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **42 classroomswith lights, fans, black/green board, table, podium, chairs, LCD projectors, smart projectors and interactive boards to provide a blended teaching-learning experience.**
- **Open classroom**
- **167computers available for students and faculty members**
- **Wi-Fi campus with 200 Mbps**
- **Seminar hall with capacity of 300 seats**
- **Physical facilities in each department include dining, toilets, computers, internet and printer**
- **Five functional laboratories**
- **Department of Computer Science has UG and PG labs with 88 computers**
- **Department of Commerce has a computer lab with 10 computers**
- **Language Lab with 25computers to enhance the linguistic skills of students.**
- **All computers are inLAN.**
- **Department of Polymer Chemistry has instruments like- Kipps Apparatus, Water Analyser, Centrifuging Machine, Electrical Weighing Machine, PH Meter, Incubator and Colourimeter**
- **Network Resource Centre**
- **Fitness and Gymnasium Centre (under XI Plan of UGC) under the aegis of Department of Physical Education,**
- **Yoga and Meditation center**
- **Open auditorium with a capacity of 2000 on campus.**
- **Well-maintained playground with 400-meter track**
- **Facilities for Football, Volley Ball, Cricket, Long Jump,**

High Jump, Javelin Throw, Discus Throw and Shot Put
- Sports facilities for the public too.
- Coaching for Cricket, Volleyball, Football, Hockey, Wrestling, Table Tennis, Tennis, Kalarippayattu, Chess, Judo and Taekwondo

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.namcollege.ac.in/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance for providing adequate facilities for various curricular and co-curricular and extra-curricular activities for the all-round development of students.

The college has the following facilities:-

1. Open air auditorium in the central part of the college surrounded by buildings on four sides. Cultural programmes with large audience conducted at this open stage. This auditorium can accommodate nearly 2000 persons at a time.
2. Seminar hall, which can accommodate 300 persons at a time.
3. Indoor stadium with volleyball, basket ball and badminton courts.
4. Centre court with Multi purpose Usage.
5. Open ground with 400 meter track
6. Multipurpouse Court(Tennis and Basket ball)
7. FIFA standardFootball ground
8. Fitness centre
9. Yoga Centre
10. Facilities for Judo and wrestling.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.namcollege.ac.in/facilities/indoor-stadium

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

61.35839

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

N.A.M College Library has been supplementing the teaching-learning process of this college since its inception. The library building is functional and modular in construction. It has an area of 5812sq. ft. It has a valuable collection of books and periodicals. Access to e-resources has been provided by the Information and Library Network (INFLIBNET) Centre of UGC. The

college follows a centralized library system. Besides, reference facilities have been arranged at all the major departments. Books, which are required for immediate references are alsoavailable in the department collection. The motto of the library is "Right information to the right user at right Time"

Administrative Set up

The library advisory committee, with the principal as chairman, librarian as secretary, representatives from Heads of the departments, and one representative from students as the members, lays down the policy and programme for the functioning of the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.namcollege.ac.in/central-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.99

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

N.A.M College has successfully oriented the campus and office activities towards integrating IT into everyday activities. IT has been amalgamated into the college activities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user friendly, efficient and transparent.

OPTIC FIBRE NETWORK

o Local Area Network

o INTERNET connection(100MBPS)

o Wi-Fi enabled campus

EQUIPMENTS

• There is a central public address system with nodes on all classrooms and staffrooms.

- **Portable electronic podiums**

- **Most of the Departments have the essential IT infrastructure like Computers, Printers, Projectors, electronic podiums and public address systems. Almost all the departments have smart classrooms with smart board, LCD projector, Internet connectivity and Laptop**

- **The ICT facilities are protected by dedicated UPS system**

COMPUTER LABS

- **The UG departments of Computer Science have 80 computers**

- **The PG departments of Computer Science have 20 computers**

- **The departments of B. Com have 10 computers**

- **The College have Language Lab for students 25computers.**

- **College have a Network Resource Centre with 5 Computers, printer and a Scanner for internet browsing and DTP work.**

SOFTWARE AND TOOLS

- **The Office works are well maintained by office automation software named TCS software.**
- **Online attendance System**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.91,553

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There exists a well-established system for maintaining and utilizing various resources and facilities in the college. At the end of each year a stock verification committee is constituted by the principal for verifying the physical stock of various items in the college including library books, sports and games goods, furniture and fittings, computers, printers and

other electronics and electrical items. After verification, these committees have to report to the principal.

For proper upkeep and maintenance of classrooms, buildings and premises the management of the college has appointed required number of sweepers and watchmen.

Indoor stadium, open grounds and Gymnasium under the direct supervision and control of the physical education department. The department procures necessary sports items required, maintain proper records and upkeep them safe custody of the teacher concerned. For additional care, the team captains are also held responsible for sports materials used by the concerned team.

The college campus is under CCTV surveillance, 104 cameras are installed in different parts of the college. Similarly, there are different UPS systems for different labs and offices, in addition to two large generators and one small generator to ensure uninterrupted power supply. AMC is maintained for these UPS systems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

652

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

657

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

657

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

62

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college creates an environment for the development of students by encouraging participation in various committees and forums constituted in the college.

The College Union is a democratically elected body of students. Students elect their representatives through secret ballot and these representatives constitute the union. College extends all possible help and support to the College Union in its activities.

Students are given membership in IQAC, Discipline Committee, Anti-Ragging Committee, Anti-Ragging Squad, Grievance Redressal Cell,Internal Compliance Committee, Library Advisory Committee and other cells specifically constituted. Similarly, there are student coordinators in the Institution's Innovation Cell, EDC, IEDC, NSS, NCC, Women Cell,Nature Club, ASAP etc. Students are included as officials in organising committees of academic events like seminars/ webinars / workshops / debates etc., and non-academic activities like celebration and observation of various festivals and ceremonies.

Further, students are actively engaged in social and community outreach programmes organised by the institution, by engaging in fund collection anddistribution to thebeneficiaries and destitutes. They also act as volunteers in disaster management programmes organised by NSS, NCC and other such forums working in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

N.A.M COLLEGE ALUMNI ASSOCIATIONhas a registered alumni association, registered under the societies act of 1860 (XXXI of 1960) and the registration number is KNR/CA/453/2014. The Alumni association actively engages itself in the developmental activities of the college. The objectives are to foster and perpetuate friendship and co-operation among the Alumni through central, regional and departmental Associations of small and informal group meetings of the alumni.

The institution has a general, department level andclasswise alumni association. Besides this year wise Alumni Association is organising various programmes inside and outside the campus.Three chapters of the alumni are working in gulf countries – UAE, Qatar, and Saudi Arabia. Class level and year-

wise alumni are working in a more or less informal manner. Students completing courses from the college register themselves as alumni.

During the year alumni has conducted department level alumni meetings and they provide financial assistance to various activities and fests conducted by the college students' union. Alumni working abroad help to get employment and placements for newly emigrating alumni members. Alumni have instituted two cash awards in memory of Late. Lisha (BSc Computer Science Student) and Late. Mahroof (BCom student) for meritorious students in these two departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

NAM College Kallikkandy is a government-aided college affiliated with Kannur University with a clear vision and mission, established in 1995. The vision of the college is "Education for intellectual formation, liberation, and national Integration". The mission of the college is "to impart quality education to students belonging to different communities, especially the minority community in the rural area, and equip them to achieve and manage the latest requirements of living through innovation and updating, and in unison to buttress the intellectual and moral strengthening of the youth to act as a creative force in the process of nation building". As the vision and mission statements show, the institution gives utmost importance to providing quality education to the educationally and socially

backward rural community, especially those belonging to the minority. By following the government norms, it admits students based on merit and reservations. Considering the educational backwardness of the minority community, 20 % of seats are reserved for minority communities and another 20 percent for scheduled castes and scheduled tribes. Special programs are conducted to inculcate human values, ethics, national integration, etc., and important days are observed.

File Description	Documents
Paste link for additional information	https://www.namcollege.ac.in/about-us
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the policy of decentralization and participative management in its administration, governance, and management. Decentralization and participative management ensure inclusiveness and improve the efficiency and effectiveness of the administration and management.

The college is established and managed by the Muslim Educational Foundation (MEF) and it is considered as the supreme authority in the administration and management. The management has to follow the rules and regulations of regulatory authorities like the Government of India, Govt. of Kerala, UGC, and Kannur University. The MEF has a general body, working committee, and Governing body. The principal is an ex-officio member of the governing body of the college.

The Principal is the administrative head of the institution and take decisions in consultation with the staff council, head of the departments, and college students union. MEF decentralizes its powers to the working committee, which passes the power to the governing body. By giving ex-officio membership to the principal, the principal participates in the decisions made by the governing body. Though the principal is the administrative head of the college, his power is delegated to different heads and through them to the tutors and faculty members.

File Description	Documents
Paste link for additional information	https://www.namcollege.ac.in/iqac/minutes
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Detailed Academicplans and programs were chalked out after the second cycle of NAAC accreditation. During This academic year, some of the earlier plans and projects were completed and new plans were chalked out for development and quantitative improvement of the institution. Meetings of different committees/cells/councils etc., were held regularly and planned and discussed various strategies/proposals/activities and projects for implementation. Collected feedback from students and other stakeholders to improve the quality of services rendered by the institution. Extension activities are conducted by departments, NCC, and NSS. Similarly, the fifth house, under the scheme of the 'home for the homeless' of the college was handed over to the servant of the college canteen in 2024.Department of Computer Science, Department of Polymer Chemistry, Department of History, and Department of English have signed MoUs each with various agencies and institutions, for academic collaboration and cooperation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.namcollege.ac.in/public/img/uploads/Strategic%20Plan.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

N.A.M College Kallikkandy is a government-aided college affiliated with Kannur University. The college is established in the year 1995, with a clear vision and mission to uplift the socially and educationally backward rural community, especially

the minority community. As an aided institution, the college has to follow the prevailing rules, regulations, policies, and procedures in the administration, service rules in management appointment etc., laid down by both central and state governments, UGC, Kannur University, and other regulatory authorities.

The college is managed and controlled by the Muslim Educational Foundation (Regd.). In addition to the general body, for effective and efficient management and administration the college has a working committee and governing body. The management follows the policy of delegation and participation in administration, management, and control.

For the appointment and promotion of faculty members, the college follows UGC Guidelines and Regulations, various Orders, Circulars, etc issued by the Government of Kerala, Kannur University Statute and Regulations. Service matters of the faculty members are ruled by the Kerala Service Rules. Similarly, for the appointment and promotion of non-teaching staff, the college follows various Orders and Circulars issued by the Government of Kerala, Kerala Service Rules, and Kannur University Statutes and Regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.iqac.namcollege.ac.in/AQAR23-24/C6/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. **Provident fund (Kerala State Private College Staff Provident Fund).**
2. **Group Insurance Scheme (GIS)and State Life Insurance Scheme (SLI).**
3. **Transportation facility.**
4. **Day-care facility.**
5. **Cooperative store.**
6. **Fitness centre.**
7. **Staff Club.**
8. **Staff tour and Family get together of staff and retired staff Token of appreciation for retiring staff**
9. **Financial assistance for the medical treatment of the staff and their family**
10. **Financial assistance for own marriage and construction of house etc.**
11. **Salary advance for the newly appointed staff till they get the salary**
12. **Small savings scheme: Teaching staff as well as Non-Teaching Staff benefit from the small saving schemes started by staff and Non-teaching staff in the form of Rotating credits and savings.**
13. **Organizing workshops for the staff to help them progress in service**
14. **Duty leaves are granted for attending officially sanctioned seminars and workshops**
15. **Grants maternity and paternity leave for the eligible members of the staff**
16. **A special parking area is arranged on the campus for teaching and non-teaching staff**
17. **Free WiFi facility provided for the staff and Non-teaching**

Staff

18. Honoring teachers acquiring higher academic qualifications and other achievements by staff club

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	[View File]()
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective system of evaluating the performance of teachers and non-teaching staff. Teachers' performance is evaluated by students, the head of the

department, the principal, and external experts.

At the end of each semester, feedback is collected through a questionnaire from each student related to the teaching competencies, ability, and performance of each teacher who handled courses during the semester. Similarly, at the end of each year, feedback from students as a part of the Satisfaction Survey is collected, which also contains questions related to teachers' performance.

Teachers have to evaluate their own performance individually in the form of self-appraisal. For promotion purposes, the teachers have to earn prescribed points based on API and have to submit self-assessments in PBAS(performance based Appraisal System) format. Such a self-evaluation helps the teacher to assess their performance and to improve their academic qualities.

Students Feedback on teachersand Students Satisfaction Survey are collected,evaluated and necessary actions were taken periodically.Certain questions are included in the questionnaire to evaluate the performance of non-teaching staff. Further, their performance is evaluated by the principal through observation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an aided educational institution, in the academic year 2023-24, the college has received funds and financial assistance from the Government of Kerala, PTA, and Alumni. Management funds are spent and accounted by the office of the management.

Funds received from the government are utilized according to the procedures and directives of the Kerala Financial Code, Purchases Manual, and orders and circulars.

External Audit of the funds and financial assistance is

performed by officials from the Deputy Director of Collegiate Education's office, the Accountant General's office, Co-operative inspectors of the Co-operative Department of the Government of Kerala, and Chartered Accountants. Internal audits are generally conducted by the faculty members of the Commerce Department.

Government Funds and financial assistance including funds and assistance provided by UGC., are subject to external audit by the officials of the Deputy Director of Collegiate Education and Accountant General's Office.

In the academic year 2023-24, external audits by officials from the Deputy Director's office or the Accountant General's office have not been conducted. Such an audit is conducted either at the retirement of the Principal or at an interval of five years. However, PTA Account has audited by Chartered Accountants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows transparent strategies, policies, and

procedures for the mobilization of funds and efficient and effective utilization of these resources. The college requires funds for basic infrastructural development, routine academic and non-academic activities likesports, games, arts and cultural programs, competitions, participation in university and inter-university sports and games, arts and cultural activities and competitions, and providing scholarships and other kinds of financial assistance. In the academic year 2023-24, the college received funds and financial assistance from the following major sources.

1. Grant-in-Aid from Government - Financial assistance from the government of Kerala to provide salaries for staff and non-teaching staff.
2. Scholarships and Grants for students from different departments of both state and central governments.
3. Funds from the University for conducting examinations
4. Contributions from staff and non-teaching staff for providing scholarships
5. Funds for NCC and NSS activities
6. Funds from alumni
7. Funds from PTA
8. Funds provided by management
9. Income from self-financing courses.
10. Funds from the operation of Bus service

Funds received from various sources are utilized properly by different committees/forums/cells constituted for this purpose. Proper accounts are maintained by the persons authorized / responsible for utilization and are subject to external or internal audits to ensure transparency and authenticity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college, through promoting and undertaking different activities and programmes in the college contributes significantly in improving the quality of the teaching and

learning process carried on in the college for the all-round development of the students. The Cell conducts meetings in frequent intervals to discuss appropriate strategies and policies to be followed to achieve high-quality standards and to attain the goals and objectives.

It provides necessary plans and proper guidelines for different departments, cells/forums/clubs/associations etc. for organising and undertaking different kinds of quality initiatives throughout the academic year. Under the auspices of the cell, departments have conducted webinars/workshops etc., conducted faculty development programmes, signed MoUs, uploaded AQARS, conducted bridge course and orientation programmes for the first-year students. IQAC collected feedback from students, renovated the websites, initiated recruitment of new teaching staff.

Evaluation of performance and achievements made by the institution in the last academic year proves that the initiatives taken by IQAC aresuccessful.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC continuously monitors and reviews the entire system of teaching and learning process in the college at periodic intervals and demands the intervention of different committees working in the college for the improvement ofteaching-learning process. IQAC conducts periodic meetings to review the progress achieved by evaluatingthe plans and achievements. Feedback collected from the students as a part of the Student Satisfaction Survey is analyzed and appropriate steps are taken to improve the quality of the teaching-learning process. At the end of each semester, feedback is collected from students on the capability and competency of teachers and the quality of courses offered in each semester. Similarly, feedback is collected from teachers on syllabi and methods/practices followed by them to teach the course contents. End-semester examination results are evaluated and necessary plans and programs are chalked out to

improve the pass percentage of each course. Academic Monitoring Committee monitors the improvement and the quality of teaching,faculty development programs,webinars,online teaching and ICT facilities etc. in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NAM College Kallikkandy is situated in a socio-economically and educationally backward area, where the number of females pursuing higher education is very low. Establishment of this college has helped in the educational advancement of the region,

especially that of female education. Further, at present, majority of students of this institution are girls and the college has taken atmost interest in providing various kinds of facilities and services for them.

The college has taken the following measures for the promotion of gender equity during the year.

1. Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
2. More than 100 CCTVs inside the campus
3. Women's Cell exclusively working for protecting the interests and for promoting and encouraging the girls to achieve higher standards.
4. Ladies hostel with fulltime watchmen for safe and convenient stay
5. Operates bus services exclusively for conveyance of girl students
6. Self-defence karate training classes
7. Stitching and tailoring classes
8. Gender awareness, health and fitness awareness classes, General counselling and pre-marital counselling classes
9. Separate restroom with sufficient toilets, pad vending machine, purified drinking water and incinerator to burn sanitary napkins.
10. Ensuring participation of girls in different committee, forum and cells constituted in the college and reservation of office bearers' position to them

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED

B. Any 3 of the above

bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken different steps for management and disposal of wastes without causing any harm to the environment. Through the agencies like NSS., NCC., Nature Club, Women Cell, etc., students, teaching and supporting staff are made aware of managing wastes both inside and outside the campus and are advised to practice Green Protocol. NSS and NCC through Swatchh Bharat Abhiyantook initiatives for cleaning and disposal of wastes. For solid waste management and for cleaning and disposal of wastes, themanagement has appointed separate staff. Additional workers are also appointed by the management for disposal of wastes and cleaning the campus.Maximum efforts are taken to reuse the waste, and unusable solid wastes are sold to the scrap dealers. A bottle booth, to collect plastic water bottles and other plastic waste, is also established in the college with the support of Thripangottur Grama Panchayath. E-wastes are dumped in a separate room/place meant for this purpose. For disposal of waste water, proper drainage has been constructed. Liquid wastes are discharged to sewage pits and chemical wastes are properly drained of without causing any damage or harm to the environment. Further, our institution is situated in a remote area from the town. So the general pollution effects are less in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities   **B. Any 3 of the above**

available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the institution emphatically state that it exist for the provision of an all inclusive environment in the society and aims at tolerance and harmony among all the people in the society. The institution follows the policy of

inclusiveness in the admission of students, appointment staff, various programmes and activities including extension activities conducted by department and other units like NSS and NCC, Palliative Unit etc., and highlight that the college fosters social values like secularism, solidarity, equality, democracy and tolerance. Further, while constituting different committees including PTA., the institution follows the policy of inclusiveness. Similarly, students union is constituted though election conducted in a democratic way. The institution observes regional,national and international importantdays and celebrates festivals, organize programmes like competition, debates etc., to promote inclusiveness and harmony. The institution, celebrate festivals like Onam, Eid and Christmas in the campus. Further, the course contents and expected course outcomes, especially that of the core papers are designed in such a way to understand and embrace cultural, regional, linguistic, communal, Socio-economic and other kinds of such diversities that exist in the society, in our nation and the world in which we live.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the important objectives of higher education is to create better citizens who care the constitutional values rights, duties and responsibilities. The Indian Constitution lays down several rights, duties, and responsibilities. A citizen has to uphold the constitutional values. To make awareness on these values, rights, duties and responsibilities, both among the students and employees, the institution undertakes several activities. These activities include observation of different days, celebration of different festivals, organization of different programmes etc that will lead to the creation of awareness on constitutional values among the students and employees. The college has celebrated Independence Day, Republic Day, Kargil Day, International Women's Day, Webinar on Women Leadership, Webinar on Gender History etc. Further, at the end of each day's class ends with National Anthem.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate human values, dignity, patriotism, national integration etc., and to remember important days, events and achievements the college observe and celebrate different days of national and international importance. Reading Week, Cooperative Week, Independence Day, Republic Day, International Women's Day, Anti- Drug Day, Teachers' Day, world environment Day, International ozone day, International Day against Drug Abuse, Trafficking Day, International Yoga Day, NSS Day, International Volunteer Day, World No Tobacco Day, World Blood Donor Day,

Kargil Vijay Diwas,NCC Day, Palliative Awareness & Volunteer Training Programme, Child Cancer Awareness Programme, Onam Celebration, Constitution Day Celebration etc., were celebrated / observed during the academic year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I Title of the Practice PALLIATIVE CARE Objectives of the Practice

1.To render continuous help to patients and deserving beneficiaries 2.To ensure the continuity of the care and share programme 3.To keep the assurance given to the terminally ill patients 4.To add more beneficiaries to this humanitarian project. 5.To sustain the spirit of enthusiasm among student volunteers BEST PRACTICE II-Women's empowerment

Objectives of the Practice 1.To create awareness about the constitutional guarantees to protect women and their rights 2.To create awareness of business innovations that accelerate women's empowerment and impact the quality of life of women, men, families and communities 3.To prepare girls for self-sufficiency in terms of living independently 4.To create greater opportunities for women to secure decent employment and income which ultimately leads to social protection. 5.To cultivate self-esteem and self confidence in girls 6.To build and strengthen partnerships with women's organizations

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution was founded with the explicit goal of strengthening the socially, economically, and educationally underprivileged rural population, particularly those who belong to minority groups, while upholding equality guaranteed by our Constitution. Through a number of charitable initiatives that help those in need, the College has continuously shown what makes it unique as an institution. In order to provide vital support to families impacted by the disaster, the college administration, employees, alumni, and students worked together to construct three homes for the victims of the tragic floods. In order to give the victims a safe and secure place to reside, the institution also took entire financial responsibility for keeping another house. Only the higher education of girls has benefited greatly from the college, to alter their fate and has ended the custom of early marriage and child marriage without pursuing higher education. The college provides a van for 'Cadet Anas Memorial Sparsha'nam' Palliative Care Unit' which supports patients who are bedridden. The NAM Centre for Research and Local Development is another research facility at the college. The centre encourages local research and disseminates the findings as working papers.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college adheres to the general calendar established by the Government of Kerala as well as the academic and examination schedule set forth by Kannur University for both curricular and co-curricular activities. Based on these calendars, the college creates its own academic calendar that outlines the start dates for different semesters, admission periods, completion of units, dates for internal exams, anticipated dates for university exams, and schedules for various meetings along with other co-curricular and extracurricular events. Master time-table, department-wise and class-wise time-tableare also prepared in advance. At the commencement of each semester, College Council meeting, Academic Monitoring Committee meeting, staff meeting andmeetings of other bodies are held to discuss and decide the calendar and academic plans. Department meetings are also conducted to discuss and decide departmentactivities. Periodic internal assessments are conducted at different intervals as part of Continuous Internal Evaluation (CIE). The Academic Monitoring Committee and the college council oversee academic activities to guarantee efficient curriculum implementation. Additionally, class-wise Parent-Teacher Association (PTA) meetings are organized in each semester. Educators are encouraged to engage in various seminars, webinars, and workshops to stay updated with the latest advancements in their teaching fields.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Internal examinations, projects, seminars, assignments, viva-voce etc., are the major components of Continuous Internal

Evaluation (CIE). The syllabus of each programme has specified the way the CIE is to be conducted and internal marks to be awarded for the student. The academic calendar prepared by the college will specify the dates/periods within which the portions/units to be completed, dates for conducting various unit tests, internal examinations, projects/seminars/assignments to be completed as a part of the programme. Unit tests are conducted at the department level, whereas mid- semester and model examinations are conducted at the college level. The academic calendar also specifies, the dates within which the teachers have to value and return answer scripts of internal examinations to the students, publishing the internal marks and uploading the internal marks of the students. All possible efforts are taken to conduct various internal examinations, projects, seminars and assignments according to the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.namcollege.ac.in/public/img/calendars/2023-24_CALENDAR.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

527

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

527

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college must adhere fully to the Kannur University-recommended curriculum because it is an associated college. Relevant social and economic topics are incorporated into a number of university-recommended courses that are part of the curriculum for various programs. Core courses must be taken by undergraduate students. Human values, sustainability, the environment, and gender concerns are all prioritised in these foundational courses. Furthermore, these difficulties pertaining to their major topic are also incorporated into many courses in various programs. Professional courses are where professional ethics are mostly covered. In addition to these, various departments, clubs, cells, forums, and organisations such as the College Students Union, Women's Forum, NSS, NCC, Nature Club, and others hold a variety of events and commemorate various days that tackle the environment, human values, gender, professional ethics, and sustainability. Furthermore, these difficulties pertaining to their major topic are also incorporated into many courses in various programs. Professional courses are where professional ethics are mostly covered. In addition to these, as part of co-curricular and extracurricular activities, various departments, clubs, cells, forums, and NSS, NCC, Women's Forum, Nature Club, College Students Union, and others hold a wide range of programs and commemorate various days that address such cross-cutting issues as professional ethics, gender, human values, the environment, and sustainability.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.namcollege.ac.in/crm/public/uploads/iqar_feedback_image/wOyUnEQM80 3YEZwbe5MO52okRZUMyd.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

478

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

130

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students are categorized based on their learning competencies using the marks they received on the qualifying exam, their performance in extracurricular and curricular activities, and the teachers' continuous internal evaluation (CIE). Qualifying exams serve as the foundation in the early phases. Teachers assign students a variety of tasks and administer written and oral tests as part of ongoing internal evaluation. Paper and seminar presentations, classroom projects, debates, and other types of competitions are examples of these assignments. Periodically, internal tests, unit tests, and model analyses are carried out. In a similar vein, the university administers the final semester exams. Students are categorized into various levels and groups are created based on their performance on these tests and teacher observations.

After regular study hours, the teacher arranges remedial and specialised tutoring for the slow learners in their weak topics to help them prepare for the university exam.

To achieve their professional goals, advanced students receive specialised coaching. Peer group instruction is a successful strategy used in most departments to enhance the advanced learners' communication, presentation, and teaching abilities which also enhance their subject-matter proficiency and capacity to understand complex ideas.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1198	**53**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides an effective platform for students to develop their skills, knowledge, values and attitude to shape their behaviour in the desired manner through student centric methods

Experiential learning & participative learning

- Practical classes / laboratory methods are conducted in all science programmes to help students experience the facts and principles that they study in their theory classes.
- Addon courses to support students in experimental as well as comprehensive learning.
- Conduct industrial visits and field trips to major chemical, industrial and technologically important firms and laboratories
- The department of History follows observative learning methods by conducting field trips to various historical

and excavation sites.

Project and Problem-solving methods

Project method is encouraged among students of all the departments to stimulate freedom of thought and free exchange of different views and it is an essential component in the university curriculum also.

- **Quiz, brainstorming sessions and debates etc.**
- **Students' classroom interactions are augmented by giving problems after each completion of topic. The solved problems are analysed in the classrooms by the teachers.**
- **Inter collegiate and intra collegiate technical fests and other activities such as quizzes, debates, presentations etc.**

ICT enabled classes

- **All faculty members in the college use ICT & E-resources,**

ICT Tools 1. Desktop, laptops and printers are arranged at the Computer Lab and all Departments

2. Projectors and Smart Boards

3. Seminarhall is equipped with all ICT facilities. 4. Online Classes are conducted via Zoom, Google Meet

5. INFLIBNET

6. Wi-Fi connectivity is available on the entire campus

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays, the teaching and learning process requires both teachers and students to participate in online classrooms. The institution already has seven smart-class rooms and all class rooms fitted with projectors. Similarly, the entire campus is enabled with Wi-Fi facility. Each department is provided a desktop computer system with printer, a laptop and internet connection. In order to enable ICT online enabled classes, teachers formed Google Classrooms and uploaded recorded classes in Youtube. If necessary, email facilities were also used by teachers. Live classes were engaged in Apps like, Google classroom, Google meet, Zoom, Telegrams etc.. Similarly, for recording purpose, the teachers have used software and apps like Teachmint, Apowersft screen recorder, OBS studio, Kinemaster, Whiteboard etc. Further, students are encouraged to join SWAYAM; COURSERA etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

438

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency

and mode. Write description within 200 words.

The Revised Regulation for UG Programmes in Colleges Affiliated to Kannur University under OBE (Outcome Based Education System) was implemented with effect from 2019 Admission.

The college has introduced the following evaluation systems according to Kannur University guidelines:

a. Two internal tests in each semester before the University End Semester examination.

b. Evaluation through Seminars & Assignments/Viva-voce.

c. Regular monitoring of practical sessions.

d. Meticulous records on student attendance.

The most recent evaluation reform made by the university is the introduction of mark system with 20 percent marks fixed for continuous evaluation and 80 percent marks for end semester examination of each paper.

(b) Major evaluation reforms for PG courses.

The project and viva system was introduced for PG programme and it helps in the evaluation of students based on their creativity and efficiency in various aspects of their studies. As per this system maximum 15 marks shall be given as internal for each paper. It is based on assignments, seminars, attendance & test papers. The end semester examination is conducted for 60 marks in each paper.

The institution uploads CE reports in the university website regularly and the final results are published in the university website.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The tutor, department head, or principal can be contacted regarding grievances pertaining to Continuous Internal Evaluation (CIE). Following the evaluation of internal exams, the students should receive their answer sheets back, and the department should accurately record the grades they received. In a similar manner, seminars and assignments are assessed, and grades or outcomes are recorded. The teachers in charge of the relevant courses determine the total internal marks and grades at the end of the semester, and they are entered in the register kept for that purpose. Signing the Register is required of students. Internal grades and marks are posted on the department notice board once their signatures have been obtained.

In the event of a grievance, students may address any of the three levels of the relevant teacher, department head, or principal. It allows them to file their grievances using a defined proforma that is available in the department. The complaint's relevancy will be confirmed by the three-tier authority, which will be considered for appropriate action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes, Program Specific Outcomes and Course Outcomes are the basic set of concepts, knowledge and skills acquired by the students on successful completion of a specific course/ program. The Board of Studies has the responsibility to revise periodically the syllabus and define the sets of POs, PSOs and COs accordingly. These basic set of concepts identifies and suggests the skills/ knowledge that the student ought to possess to be academically capable and competent in the industry. At the beginning of a program,

these POs, PSOs and COs are properly communicated to the students and faculty members. For this purpose, number of measures is taken by the Institution in a time bound manner.

• Orientation programs are conducted regularly by the individual departments at the beginning of every academic year. The syllabus, POs, PSOs, COs and scope of the program/ course are disseminated to the students

• A detailed department meeting is held at the beginning of the academic year to allocate subjects and communicate POs, PSOs and COs to each of the faculty members.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Internal and model examinations are scheduled and conducted as per the Academic Calendar and University examination calendar

• Each department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes

• Each semester at least two assignments are given to students and are considered for the internal assessment score.

• Individual projects are given to PG students and individual and group projects are given to UG students for assessing the Course Outcomes as well as the Learning Outcomes of students.

• Formative assessments are conducted by the University in theory and practical examinations to evaluate the Program Outcome

- **Program wise and course wise analysis of the examination results is done at the department level as and when University notifies the results. It gives an account of the program outcome and course outcome.**

- **Feedback is collected from stakeholders such as students, parents, alumni etc. to analyse the student performance and program specific outcome. Remedial measures are effectively implemented to improve the program specific outcome.**

- **Faculty Development Programs for teaching staff, infrastructural requirements etc are reviewed by the College management with the assistance of IQAC and College Council.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

258

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iqac.namcollege.ac.in/AQAR23-24/C2/sss23-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities of the College are designed to promote social participation of the students to benefit and empower the larger community and also instil humanitarian values. During the current year, students and teachers of N.A.M College undertook various extension activities that aimed at the holistic development of students and to sensitize them to social issues. The main beneficiary of the College is the locals of the Triprangottur Panchayat.

A glimpse of the extension programmes carried out by them are given below

- Environment Day Celebration.
- "Bamboosiya 2023"
- Reading Day
- International Yoga Day
- International Day Against Drug Abuse
- Palliative Awareness & Volunteer Training Programme
- Blood Donation
- Teachers Day Celebration
- Ozone Day Celebration
- Swachhta Hi Sewa Campaign
- Child Cancer Awareness Programme
- Anti-Drug Awareness Programme
- Plant In Plenty
- Swachhata Hi Seva-Railway Station Cleaning Programme
- Vigilance Awareness Campaign
- Fund Collection
- Meri Matti Mera Desh -Kalash Yatra
- Hope Home Visit
- Orientation Programme
- Children's Day Celebration
- Aids Awareness Programme
- Constitution Day Celebration
- Aids Day Awareness Programme
- Voters Id Registration Campaign
- Sneharamam
- Thanmudra -Training Programme
- Thirsty Water Campaign For Co-Existence
- National Doctors' Day Was Observed
- Kargil Vijay Diwas Was Observed
- Hiroshima Day Was Observed
- Organized Blood Donation Camp

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

750

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

11

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

- **42 classroomswith lights, fans, black/green board, table, podium, chairs, LCD projectors, smart projectors and interactive boards to provide a blended teaching-learning experience.**
- **Open classroom**
- **167computers available for students and faculty members**
- **Wi-Fi campus with 200 Mbps**
- **Seminar hall with capacity of 300 seats**
- **Physical facilities in each department include dining, toilets, computers, internet and printer**
- **Five functional laboratories**
- **Department of Computer Science has UG and PG labs with 88 computers**
- **Department of Commerce has a computer lab with 10 computers**
- **Language Lab with 25computers to enhance the linguistic skills of students.**
- **All computers are inLAN.**
- **Department of Polymer Chemistry has instruments like-Kipps Apparatus, Water Analyser, Centrifuging Machine, Electrical Weighing Machine, PH Meter, Incubator and Colourimeter**
- **Network Resource Centre**
- **Fitness and Gymnasium Centre (under XI Plan of UGC) under the aegis of Department of Physical Education,**
- **Yoga and Meditation center**
- **Open auditorium with a capacity of 2000 on campus.**
- **Well-maintained playground with 400-meter track**

- **Facilities for Football, Volley Ball, Cricket, Long Jump, High Jump, Javelin Throw, Discus Throw and Shot Put**
- **Sports facilities for the public too.**
- **Coaching for Cricket, Volleyball, Football, Hockey, Wrestling, Table Tennis, Tennis, Kalarippayattu, Chess, Judo and Taekwondo**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.namcollege.ac.in/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance for providing adequate facilities for various curricular and co-curricular and extra-curricular activities for the all-round development of students.

The college has the following facilities:-

1. **Open air auditorium in the central part of the college surrounded by buildings on four sides. Cultural programmes with large audience conducted at this open stage. This auditorium can accommodate nearly 2000 persons at a time.**
2. **Seminar hall, which can accommodate 300 persons at a time.**
3. **Indoor stadium with volleyball, basket ball and badminton courts.**
4. **Centre court with Multi purpose Usage.**
5. **Open ground with 400 meter track**
6. **Multipurpouse Court(Tennis and Basket ball)**
7. **FIFA standardFootball ground**
8. **Fitness centre**
9. **Yoga Centre**
10. **Facilities for Judo and wrestling.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.namcollege.ac.in/facilities/indoor-stadium

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

30

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

61.35839

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

N.A.M College Library has been supplementing the teaching-learning process of this college since its inception. The library building is functional and modular in construction. It has an area of 5812sq. ft. It has a valuable collection of books and periodicals. Access to e-resources has been provided by the Information and Library Network (INFLIBNET) Centre of UGC. The college follows a centralized library system. Besides, reference facilities have been arranged at all the major departments. Books, which are required for immediate references are alsoavailable in the department collection. The motto of the library is "Right information to the right user at right Time"

Administrative Set up

The library advisory committee, with the principal as chairman, librarian as secretary, representatives from Heads of the departments, and one representative from students as the members, lays down the policy and programme for the functioning of the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.namcollege.ac.in/central-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

2.99

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

N.A.M College has successfully oriented the campus and office activities towards integrating IT into everyday activities. IT has been amalgamated into the college activities for

improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user friendly, efficient and transparent.

OPTIC FIBRE NETWORK

o Local Area Network

o INTERNET connection(100MBPS)

o Wi-Fi enabled campus

EQUIPMENTS

• There is a central public address system with nodes on all classrooms and staffrooms.

• Portable electronic podiums

• Most of the Departments have the essential IT infrastructure like Computers, Printers, Projectors, electronic podiums and public address systems. Almost all the departments have smart classrooms with smart board, LCD projector, Internet connectivity and Laptop

• The ICT facilities are protected by dedicated UPS system

COMPUTER LABS

• The UG departments of Computer Science have 80 computers

• The PG departments of Computer Science have 20 computers

• The departments of B. Com have 10 computers

• The College have Language Lab for students 25computers.

• College have a Network Resource Centre with 5 Computers, printer and a Scanner for internet browsing and DTP work.

SOFTWARE AND TOOLS

   • The Office works are well maintained by office automation software named TCS software.
   • Online attendance System

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

39.91,553

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There exists a well-established system for maintaining and utilizing various resources and facilities in the college. At the end of each year a stock verification committee is constituted by the principal for verifying the physical stock of various items in the college including library books, sports and games goods, furniture and fittings, computers, printers and other electronics and electrical items. After verification, these committees have to report to the principal.

For proper upkeep and maintenance of classrooms, buildings and premises the management of the college has appointed required number of sweepers and watchmen.

Indoor stadium, open grounds and Gymnasium under the direct supervision and control of the physical education department. The department procures necessary sports items required, maintain proper records and upkeep them safe custody of the teacher concerned. For additional care, the team captains are also held responsible for sports materials used by the concerned team.

The college campus is under CCTV surveillance, 104 cameras are installed in different parts of the college. Similarly, there are different UPS systems for different labs and offices, in addition to two large generators and one small generator to ensure uninterrupted power supply. AMC is maintained for these UPS systems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

652

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

657

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

657

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

200

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level

examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

62

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college creates an environment for the development of students by encouraging participation in various committees and forums constituted in the college.

The College Union is a democratically elected body of students. Students elect their representatives through secret ballot and these representatives constitute the union. College extends all possible help and support to the College Union in its activities.

Students are given membership in IQAC, Discipline Committee, Anti-Ragging Committee, Anti-Ragging Squad, Grievance Redressal Cell,Internal Compliance Committee, Library Advisory Committee and other cells specifically constituted. Similarly, there are student coordinators in the Institution's Innovation Cell, EDC, IEDC, NSS, NCC, Women Cell,Nature Club, ASAP etc. Students are included as officials in organising committees of academic events like seminars/ webinars / workshops / debates etc., and non-academic activities like celebration and observation of various festivals and ceremonies.

Further, students are actively engaged in social and community outreach programmes organised by the institution, by engaging in fund collection anddistribution to thebeneficiaries and destitutes. They also act as volunteers in disaster management programmes organised by NSS, NCC and other such forums working in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

N.A.M COLLEGE ALUMNI ASSOCIATIONhas a registered alumni association, registered under the societies act of 1860 (XXXI of 1960) and the registration number is KNR/CA/453/2014. The Alumni association actively engages itself in the developmental activities of the college. The objectives are to foster and perpetuate friendship and co-operation among the Alumni through central, regional and departmental Associations of small and informal group meetings of the alumni.

The institution has a general, department level andclasswise alumni association. Besides this year wise Alumni Association is organising various programmes inside and outside the campus.Three chapters of the alumni are working in gulf countries – UAE, Qatar, and Saudi Arabia. Class level and year-wise alumni are working in a more or less informal manner. Students completing courses from the college register themselves as alumni.

During the year alumni has conducted department level alumni meetings and they provide financial assistance to various activities and fests conducted by the college students' union. Alumni working abroad help to get employment and placements for newly emigrating alumni members. Alumni have instituted two cash awards in memory of Late. Lisha (BSc Computer Science Student) and Late. Mahroof (BCom student) for meritorious students in these two departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

NAM College Kallikkandy is a government-aided college affiliated with Kannur University with a clear vision and mission, established in 1995. The vision of the college is "Education for intellectual formation, liberation, and national Integration". The mission of the college is "to impart quality education to students belonging to different communities, especially the minority community in the rural area, and equip them to achieve and manage the latest requirements of living through innovation and updating, and in unison to buttress the intellectual and moral strengthening of the youth to act as a creative force in the process of nation building". As the vision and mission statements show, the institution gives utmost importance to providing quality education to the educationally and socially backward rural community, especially those belonging to the minority. By following the government norms, it admits students based on merit and reservations. Considering the educational backwardness of the minority community, 20 % of seats are reserved for minority communities and another 20 percent for scheduled castes and scheduled tribes. Special programs are conducted to inculcate human values, ethics, national integration, etc., and important days are observed.

File Description	Documents
Paste link for additional information	https://www.namcollege.ac.in/about-us
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the policy of decentralization and participative management in its administration, governance, and management. Decentralization and participative management ensure inclusiveness and improve the efficiency and effectiveness of the administration and management.

The college is established and managed by the Muslim

Educational Foundation (MEF) and it is considered as the supreme authority in the administration and management. The management has to follow the rules and regulations of regulatory authorities like the Government of India, Govt. of Kerala, UGC, and Kannur University. The MEF has a general body, working committee, and Governing body. The principal is an ex-officio member of the governing body of the college.

The Principal is the administrative head of the institution and take deciosions in consultation with the staff council, head of the departments, and college students union. MEF decentralizes its powers to the working committee, which passes the power to the governing body. By giving ex-officio membership to the principal, the principal participates in the decisions made by the governing body. Though the principal is the administrative head of the college, his power is delegated to different heads and through them to the tutors and faculty members.

File Description	Documents
Paste link for additional information	https://www.namcollege.ac.in/iqac/minutes
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Detailed Academicplans and programs were chalked out after the second cycle of NAAC accreditation. During This academic year, some of the earlier plans and projects were completed and new plans were chalked out for development and quantitative improvement of the institution. Meetings of different committees/cells/councils etc., were held regularly and planned and discussed various strategies/proposals/activities and projects for implementation. Collected feedback from students and other stakeholders to improve the quality of services rendered by the institution. Extension activities are conducted by departments, NCC, and NSS. Similarly, the fifth house, under the scheme of the 'home for the homeless' of the college was handed over to the servant of the college canteen in

2024.Department of Computer Science, Department of Polymer Chemistry, Department of History, and Department of English have signed MoUs each with various agencies and institutions, for academic collaboration and cooperation.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.namcollege.ac.in/public/img/uploads/Strategic%20Plan.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

N.A.M College Kallikkandy is a government-aided college affiliated with Kannur University. The college is established in the year 1995, with a clear vision and mission to uplift the socially and educationally backward rural community, especially the minority community. As an aided institution, the college has to follow the prevailing rules, regulations, policies, and procedures in the administration, service rules in management appointment etc., laid down by both central and state governments, UGC, Kannur University, and other regulatory authorities.

The college is managed and controlled by the Muslim Educational Foundation (Regd.). In addition to the general body, for effective and efficient management and administration the college has a working committee and governing body. The management follows the policy of delegation and participation in administration, management, and control.

For the appointment and promotion of faculty members, the college follows UGC Guidelines and Regulations, various Orders, Circulars, etc issued by the Government of Kerala, Kannur University Statute and Regulations. Service matters of the faculty members are ruled by the Kerala Service Rules. Similarly, for the appointment and promotion of non-teaching staff, the college follows various Orders and Circulars issued by the Government of Kerala, Kerala Service Rules, and

Kannur University Statutes and Regulations.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.iqac.namcollege.ac.in/AQAR23-24/C6/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. **Provident fund (Kerala State Private College Staff Provident Fund).**
2. **Group Insurance Scheme (GIS)and State Life Insurance Scheme (SLI).**
3. **Transportation facility.**
4. **Day-care facility.**
5. **Cooperative store.**
6. **Fitness centre.**
7. **Staff Club.**
8. **Staff tour and Family get together of staff and retired**

staff Token of appreciation for retiring staff

9. Financial assistance for the medical treatment of the staff and their family
10. Financial assistance for own marriage and construction of house etc.
11. Salary advance for the newly appointed staff till they get the salary
12. Small savings scheme: Teaching staff as well as Non-Teaching Staff benefit from the small saving schemes started by staff and Non-teaching staff in the form of Rotating credits and savings.
13. Organizing workshops for the staff to help them progress in service
14. Duty leaves are granted for attending officially sanctioned seminars and workshops
15. Grants maternity and paternity leave for the eligible members of the staff
16. A special parking area is arranged on the campus for teaching and non-teaching staff
17. Free WiFi facility provided for the staff and Non-teaching Staff
18. Honoring teachers acquiring higher academic qualifications and other achievements by staff club

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective system of evaluating the performance of teachers and non-teaching staff. Teachers' performance is evaluated by students, the head of the department, the principal, and external experts.

At the end of each semester, feedback is collected through a questionnaire from each student related to the teaching competencies, ability, and performance of each teacher who handled courses during the semester. Similarly, at the end of each year, feedback from students as a part of the Satisfaction Survey is collected, which also contains questions related to teachers' performance.

Teachers have to evaluate their own performance individually in the form of self-appraisal. For promotion purposes, the teachers have to earn prescribed points based on API and have to submit self-assessments in PBAS(performance based Appraisal System) format. Such a self-evaluation helps the teacher to assess their performance and to improve their academic qualities.

Students Feedback on teachersand Students Satisfaction Survey are collected,evaluated and necessory actions were taken periodically.Certain questions are included in the questionnaire to evaluate the performance of non-teaching staff. Further, their performance is evaluated by the principal through observation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an aided educational institution, in the academic year 2023-24, the college has received funds and financial assistance from the Government of Kerala, PTA, and Alumni. Management funds are spent and accounted by the office of the management.

Funds received from the government are utilized according to the procedures and directives of the Kerala Financial Code, Purchases Manual, and orders and circulars.

External Audit of the funds and financial assistance is performed by officials from the Deputy Director of Collegiate Education's office, the Accountant General's office, Co-operative inspectors of the Co-operative Department of the Government of Kerala, and Chartered Accountants. Internal audits are generally conducted by the faculty members of the Commerce Department.

Government Funds and financial assistance including funds and assistance provided by UGC., are subject to external audit by the officials of the Deputy Director of Collegiate Education and Accountant General's Office.

In the academic year 2023-24, external audits by officials from the Deputy Director's office or the Accountant General's office have not been conducted. Such an audit is conducted either at the retirement of the Principal or at an interval of five years. However, PTA Account has audited by Chartered Accountants.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows transparent strategies, policies, and procedures for the mobilization of funds and efficient and effective utilization of these resources. The college requires funds for basic infrastructural development, routine academic and non-academic activities likesports, games, arts and cultural programs, competitions, participation in university and inter-university sports and games, arts and cultural activities and competitions, and providing scholarships and other kinds of financial assistance. In the academic year 2023-24, the college received funds and financial assistance from the following major sources.

1. **Grant-in-Aid from Government - Financial assistance from the government of Kerala to provide salaries for staff and non-teaching staff.**
2. **Scholarships and Grants for students from different departments of both state and central governments.**

3. Funds from the University for conducting examinations
4. Contributions from staff and non-teaching staff for providing scholarships
5. Funds for NCC and NSS activities
6. Funds from alumni
7. Funds from PTA
8. Funds provided by management
9. Income from self-financing courses.
10. Funds from the operation of Bus service

Funds received from various sources are utilized properly by different committees/forums/cells constituted for this purpose. Proper accounts are maintained by the persons authorized / responsible for utilization and are subject to external or internal audits to ensure transparency and authenticity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college, through promoting and undertaking different activities and programmes in the college contributes significantly in improving the quality of the teaching and learning process carried on in the college for the all-round development of the students. The Cell conducts meetings in frequent intervals to discuss appropriate strategies and policies to be followed to achieve high-quality standards and to attain the goals and objectives.

It provides necessary plans and proper guidelines for different departments, cells/forums/clubs/associations etc. for organising and undertaking different kinds of quality initiatives throughout the academic year. Under the auspices of the cell, departments have conducted webinars/workshops etc., conducted faculty development programmes, signed MoUs, uploaded AQARS, conducted bridge course and orientation programmes for the first-year students. IQAC collected feedback from students, renovated the websites, initiated

recruitment of new teaching staff.

Evaluation of performance and achievements made by the institution in the last academic year proves that the initiatives taken by IQAC aresuccessful.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC continuously monitors and reviews the entire system of teaching and learning process in the college at periodic intervals and demands the intervention of different committees working in the college for the improvement ofteaching-learning process. IQAC conducts periodic meetings to review the progress achieved by evaluatingthe plans and achievements. Feedback collected from the students as a part of the Student Satisfaction Survey is analyzed and appropriate steps are taken to improve the quality of the teaching-learning process. At the end of each semester, feedback is collected from students on the capability and competency of teachers and the quality of courses offered in each semester. Similarly, feedback is collected from teachers on syllabi and methods/practices followed by them to teach the course contents. End-semester examination results are evaluated and necessary plans and programs are chalked out to improve the pass percentage of each course. Academic Monitoring Committee monitors the improvement and the quality of teaching,faculty development programs,webinars,online teaching and ICT facilities etc. in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the | **A. All of the above**

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NAM College Kallikkandy is situated in a socio-economically and educationally backward area, where the number of females pursuing higher education is very low. Establishment of this college has helped in the educational advancement of the region, especially that of female education. Further, at present, majority of students of this institution are girls and the college has taken atmost interest in providing various kinds of facilities and services for them.

The college has taken the following measures for the promotion of gender equity during the year.

1. **Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**
2. **More than 100 CCTVs inside the campus**

3. **Women's Cell exclusively working for protecting the interests and for promoting and encouraging the girls to achieve higher standards.**
4. **Ladies hostel with fulltime watchmen for safe and convenient stay**
5. **Operates bus services exclusively for conveyance of girl students**
6. **Self-defence karate training classes**
7. **Stitching and tailoring classes**
8. **Gender awareness, health and fitness awareness classes, General counselling and pre-marital counselling classes**
9. **Separate restroom with sufficient toilets, pad vending machine, purified drinking water and incinerator to burn sanitary napkins.**
10. **Ensuring participation of girls in different committee, forum and cells constituted in the college and reservation of office bearers' position to them**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken different steps for management and disposal of wastes without causing any harm to the environment. Through the agencies like NSS., NCC., Nature Club, Women Cell, etc., students, teaching and supporting staff are made aware of managing wastes both inside and outside the campus and are advised to practice Green Protocol. NSS and NCC through Swatchh Bharat Abhiyantook initiatives for cleaning and disposal of wastes. For solid waste management and for cleaning and disposal of wastes, themanagement has appointed separate staff. Additional workers are also appointed by the management for disposal of wastes and cleaning the campus.Maximum efforts are taken to reuse the waste, and unusable solid wastes are sold to the scrap dealers. A bottle booth, to collect plastic water bottles and other plastic waste, is also established in the college with the support of Thripangottur Grama Panchayath. E-wastes are dumped in a separate room/place meant for this purpose. For disposal of waste water, proper drainage has been constructed. Liquid wastes are discharged to sewage pits and chemical wastes are properly drained of without causing any damage or harm to the environment. Further, our institution is situated in a remote area from the town. So the general pollution effects are less in the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the institution emphatically state

that it exist for the provision of an all inclusive environment in the society and aims at tolerance and harmony among all the people in the society. The institution follows the policy of inclusiveness in the admission of students, appointment staff, various programmes and activities including extension activities conducted by department and other units like NSS and NCC, Palliative Unit etc., and highlight that the college fosters social values like secularism, solidarity, equality, democracy and tolerance. Further, while constituting different committees including PTA., the institution follows the policy of inclusiveness. Similarly, students union is constituted though election conducted in a democratic way. The institution observes regional,national and international importantdays and celebrates festivals, organize programmes like competition, debates etc., to promote inclusiveness and harmony. The institution, celebrate festivals like Onam, Eid and Christmas in the campus. Further, the course contents and expected course outcomes, especially that of the core papers are designed in such a way to understand and embrace cultural, regional, linguistic, communal, Socio-economic and other kinds of such diversities that exist in the society, in our nation and the world in which we live.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the important objectives of higher education is to create better citizens who care the constitutional values rights, duties and responsibilities. The Indian Constitution lays down several rights, duties, and responsibilities. A citizen has to uphold the constitutional values. To make awareness on these values, rights, duties and responsibilities, both among the students and employees, the institution undertakes several activities. These activities include observation of different days, celebration of different festivals, organization of different programmes etc

that will lead to the creation of awareness on constitutional values among the students and employees. The college has celebrated Independence Day, Republic Day, Kargil Day, International Women's Day, Webinar on Women Leadership, Webinar on Gender History etc. Further, at the end of each day's class ends with National Anthem.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate human values, dignity, patriotism, national integration etc., and to remember important days, events and achievements the college observe and celebrate different days of national and international importance. Reading Week, Cooperative Week, Independence Day, Republic Day, International Women's Day, Anti- Drug Day, Teachers' Day, world environment Day, International ozone day, International Day against Drug Abuse, Trafficking Day, International Yoga Day, NSS Day, International Volunteer Day, World No Tobacco Day, World Blood Donor Day, Kargil Vijay Diwas,NCC Day, Palliative Awareness & Volunteer Training Programme, Child Cancer Awareness Programme, Onam Celebration, Constitution Day Celebration etc., were celebrated / observed during the academic year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I Title of the Practice PALLIATIVE CARE Objectives of the Practice

1.To render continuous help to patients and deserving beneficiaries 2.To ensure the continuity of the care and share programme 3.To keep the assurance given to the terminally ill patients 4.To add more beneficiaries to this humanitarian project. 5.To sustain the spirit of enthusiasm among student volunteers BEST PRACTICE II-Women's empowerment

Objectives of the Practice 1.To create awareness about the constitutional guarantees to protect women and their rights 2.To create awareness of business innovations that accelerate

women's empowerment and impact the quality of life of women, men, families and communities 3.To prepare girls for self-sufficiency in terms of living independently 4.To create greater opportunities for women to secure decent employment and income which ultimately leads to social protection. 5.To cultivate self-esteem and self confidence in girls 6.To build and strengthen partnerships with women's organizations

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution was founded with the explicit goal of strengthening the socially, economically, and educationally underprivileged rural population, particularly those who belong to minority groups, while upholding equality guaranteed by our Constitution. Through a number of charitable initiatives that help those in need, the College has continuously shown what makes it unique as an institution. In order to provide vital support to families impacted by the disaster, the college administration, employees, alumni, and students worked together to construct three homes for the victims of the tragic floods. In order to give the victims a safe and secure place to reside, the institution also took entire financial responsibility for keeping another house. Only the higher education of girls has benefited greatly from the college, to alter their fate and has ended the custom of early marriage and child marriage without pursuing higher education. The college provides a van for 'Cadet Anas Memorial Sparsha'nam' Palliative Care Unit' which supports patients who are bedridden. The NAM Centre for Research and Local Development is another research facility at the college. The centre encourages local research and disseminates the findings as working papers.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Improving the functionality of the tutorial system.
2. Timely bound execution of AAA by external experts
3. Increasing the number of institutional scholarships for students
4. Strengthening of the N.A.M Centre for Local Research and Development
5. Strengthening of Career and Guidance Counselling and conducting Job fair
6. Strengthening of Women's Cell
7. Collaborations with more educational institutions and enterprises
8. More FDP for teachers and supporting staff
9. Strengthening of activities in connection with the best practices of the college.
10. Preparing departments for hosting University level games and sports.