YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NAM COLLEGE KALLIKKANDY
• Name of the Head of the institution	DR. MOHAMED KUTTY KAKKAKUNNAN
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04902463067
• Mobile no	9946411516
• Registered e-mail	namcollege@yahoo.co.in
• Alternate e-mail	namiqac2014@gmail.com
• Address	KALLIKKANDY PO, THUVAKKUNNU, KANNUR 670693 KERALA
• City/Town	THUVAKKUNNU
• State/UT	KERALA
• Pin Code	670691
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Kannur University**
• Name of the IQAC Coordinator	**Dr. Muhammad Ismayil KM**
• Phone No.	**04902463067**
• Alternate phone No.	**04902466632**
• Mobile	**9526113145**
• IQAC e-mail address	**namiqac2014@gmail.com**
• Alternate Email address	**namcollege@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.namcollege.ac.in/crm/public/uploads/iqar_aqar_image/HS75SPTt4Swa6fKTkWBp2Dmv2pNsdf.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.namcollege.ac.in/public/img/calendars/Calendar_2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.48**	**2016**	**29/03/2016**	**28/03/2021**

6.Date of Establishment of IQAC	**07/07/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NOT APPLICABLE**	**NA**	**NA**	**000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	[View File](#)

IQAC		
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Uploaded all pending AQARS. .

Singed MoUs

Training for teachers in online teaching- MOODLE and LMS.

strengthening of NAM Centre for Local Research and Development

Encouraged departments to start more certificate and value added courses.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Completion of construction of indoor stadium	Completed
continuation of online classes parallel to offline classes	Continued
Establishment of E-content Development Centre	Actions taken to establish - not completed
Workshops and seminars by departments	Conducted seminars / webinars / workshops by different departments
Strengthening of career guidance and counselling cell	Steps were taken to strengthen the cell
More academic collaborations and MoUs	Signed MoUs for academic collaborations
Participation in NIRF and ISO certification	Steps have been taken for ISO Certification
Strengthening of the NAM CENTRE FOR RESEARCH AND DEVELOPMENT and encourage research publication of students and faculty members	Allocated separate office accommodation in Cadet Anas Memorial Students Facility Centre
Take necessary initiatives for filling up of vacant teaching and non-teaching posts	In progress, got permission from Governent for appointment of teaching staff, interview scheduled in the month of June next year
Strengthening of Women's Cell	Allocated separate space for the functioning of Women's Development Cell.
Separate Transformer for elimination voltage fluctuation and power problems	Started work for construction of power station, can be commissioned in the next academic year
More Faculty Improvement Programmes	Conducted Facult Development Programmes

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	21/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	07/03/2022

Extended Profile

1.Programme

1.1	11
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	1124
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	162
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	380
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**52**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**52**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**40**
Total number of Classrooms and Seminar halls	

4.2	**95**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**148**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated institution, for both curricular and co-curricular activities the college has to follow the general calendar prepared by the Government of Kerala and academic and examination calendar prepared by the Kannur University. The college, on the basis of these calendars, prepares its own academic calendar specifying the

dates for commencement of classes for various semesters, admission, units to be completed, dates of conducting internal examinations, probable dates of university examinations, dates of various meetings and other co-curricular and extracurricular activities. Master timetable, department-wise and class-wise time tables are also prepared in advance. At the commencement of each semester College Council meeting, Academic Monitoring Committee meeting, staff meeting and meetings of other bodies are held to discuss and decide the calendar and academic plans. Department level meetings are also to discuss and decide department level activities. All possible efforts are taken to ensure the various curricular, co-curricular and extracurricular activities are carried on according to the plan. Head of the Department is responsible for completion of all courses in his/her department and has to report to the principal on various academic and other activities of the department. Internal examinations at different intervals are held as a part of CIE. Feedback from students, teachers and parents are collected and analysed and, if necessary, appropriate actions are taken for effective delivery or curriculum and improvement, if necessary. Academic Monitoring Committee and college council monitor academic activities to ensure effective delivery of curriculum. Further, class-wise PTA meetings are also held in each semester. Teachers are encouraged to participate various seminars/webinars/ workshops etc., to keep in touch with the latest developments in the areas of their teaching. Due to COVID -19 pandemic situation most of the academic and non-academic activities activities were conducted online mode.

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File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Internal examinations, projects, seminars, assignments etc., form part of the Continuous Internal Evaluation. The syllabus of each programme has specified the manner in which the CIE is to be conducted and internal marks to be awarded for the student. The academic calendar prepared by the college will specify the dates/periods within which the portions/units to be completed, dates for conducting various unit tests, internal examinations,

projects/seminars/assignments to be completed as a part of the programme. Unit tests are conducted at the department level, whereas mid- semester and model examinations are conducted at the college level. The academic calendar also specifies, the dates within which the teachers have to value and return the of answer scripts of internal examinations to the students, publishing the internal marks and uploading the internal marks of the students. All possible efforts are taken to conduct various internal examinations, projects, seminars and assignments according to the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.namcollege.ac.in/public/img/calendars/Calendar_2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

194

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college the college has to strictly follow the curriculum prescribed by the Kannur University. Various courses prescribed by the university as a part of curriculum of different programmes integrate relevant social and economic issues. Under graduate students have to study core courses. These core courses give importance to gender issues, human values, environment and

sustainability. Further, different courses in different programmes also incorporate these issues related with their major area. Professional ethics are mainly discussed in Professional courses. In addition to these, different departments, different clubs, cells, forums like NSS., NCC., Women's Forum, Nature Club, College Students Union etc., conduct a wide variety of programmes and observe different days, which address such crosscutting issues like Professional Ethics, Gender, human Values, environment and sustainability as a part of co-curricular and extra-curricular activities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

328

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.namcollege.ac.in/crm/public/uploads/iqac_sss_image/vIYPU4nMfFHkQvePaPrZfSn44rwNSI.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://www.namcollege.ac.in/crm/public/uploads/iqac_sss_image/vIYPU4nMfFHkQvePaPrZfSn44rwNSI.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

424

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

269

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Marks secured at the qualifying examination, continuous internal evaluation (CIE) by teachers and performance in curricular and extracurricular activities help to stratify the students according to their learning competencies. In the initial stages, qualifying examinations form basis. As a part of continues internal evaluation, teachers give various kinds of assignments to the students and conduct written and oral examinations. These assignments include, paper and seminar presentations, classroom, projects, various kinds of competitions, debates etc. Unit tests, internal and model examinations are conducted at intervals. Similarly, the end semester examinations are conducted externally, by the university. On the basis of performance in these examinations and observations made by teachers, the students are classified into different levels and their groups are formed. For the slow learners, the teacher arranges special and remedial coaching. Similarly special coaching classes to such students on difficult subjects are also provided under the Scholar Support Programme (SSP) implemented by the Higher Education Department of the Government of Kerala. For advanced learners, special coaching under Walk with Scholar Programme (WWS) implemented

by the Higher Education Department, Govt. of Kerala, is given. Further, peer group teaching and learning is also promoted, in which, advanced learners, help their friends to learn difficult subjects. However, the government has withdrawn the SSP and WWS programme due to COVID-19, during the academic year 2020-21. Similarly, teachers have to conduct online tests and assignments as a part of continuous evaluation and end semester examinations to be conducted the university are pending.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1105	**51**

File Description	Documents
Any additional information	[View File](View_File)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are the major stakeholders and beneficiaries of an educational institution. Student centric methods are used in the college for enhancing the learning experience of the students. Teaching methods used by a teacher depends upon several factors like attitude, aptitude, competency of the teacher concerned and the content to be taught and learned. The syllabi, prepared and approved by the Board of Studies prescribe the relative importance or weightage of theory and practical part in each course; the nature of projects, reports, assignments, presentation etc to be completed by each student as a part of the programme. As a part of internal evaluation of majority of undergraduate and postgraduate programmes offered in the college, each student has to submit certain number of assignments and present certain presentations. Similarly, in certain programmes, group or individual projects based on field work are also to be completed. Polymer Chemistry students have to do experiments in laboratory. Computer Science, Commerce and Management

studies students have to undergo practical in computer lab. Similarly, polymer chemistry students and management studies students have to do industrial visit as a part of their study. MoU has been signed by Computer Science department for providing internship to their students. Polymer Chemistry Department has signed MoU with Postgraduate Department of Chemistry in Nirmalagiri College Kuthuparamaba for conducting advanced practical experiments. Similarly, Commerce Department has a standing MoU with Nadapuram Urban Co-operative Bank Ltd., for providing internship and training to the students. In addition to these, different kinds of competitions, festivals, celebrations etc., conducted by departments, clubs, forums, cells etc enhance the learning experience of the students. As a part of co-curricular and extracurricular activity, several debates, workshops, seminars / webinars etc are conducted to enhance the learning experience. Due to COVID19 study tour cannot be conducted in the academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

COVID -19 has worst hit the traditional face-to-face interactive teaching and learning process. Teachers and students have to depend on online classes for their teaching learning process. The institution already has seven smart-class rooms and 9 class rooms fitted with projectors. Similarly, the entire campus is Wi-Fi. Each department has provided a desktop computer system with printer, a laptop and internet connection. Teachers, conducted online classes during the lockdown period and both online and offline classes, when the lockdown was relaxed in the last year. In order to enable ICT online enabled classes, teachers formed WhatsApp groups of the students and uploaded recorded classes in Youtube, whatsApp and other social media. If necessary, email facilities were also used by teachers. Live classes were engaged for at least two hours per day. Apps like, Google classroom, Google meet, Zoom, Telegrams etc., were used by the teachers for online classes. Similarly, for recording purpose, the teachers have used software and apps like Teachmint, Apowersft screen recorder, OBS studio, Kinemaster, Whiteboard etc. Further, students are encouraged to join SWAYAM; COURSERA etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

51

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

449

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous internal evaluation (CIE) is an integral part of higher education system. As per the syllabi of each programme 20 percent of marks or grades are to be awarded on the basis of continuous internal evaluation (CIE). In theory courses, out of the total internal marks / grades, 25 percent is given for attendance, 25 percent for assignment / seminar and 50 percent for viva voce or test paper. But in practical courses, 25 percent is given for attendance, 50 percent for lab involvement and records and the remaining 25 percent is given for test papers. Attendance registers are maintained in the concerned department and monthly total attendance and cumulative attendance of the students in each class is published in the department notice board. Grievances related with attendance can be brought into the notice of the Tutor / Head of the Department / Principal. Similarly, unit tests and internal examinations are also conducted at prescribed intervals. After valuing, answer scripts are returned to the students, marks awarded to each student is also recorded. Similarly, seminars and

assignments are also evaluated and results or grades are declared. Students can compare their performance, with each other. At the end of the semester, total internal marks / grades are determined by the teachers handling the concerned courses and are recorded in the register kept for recording Internal marks / grades. Students have to sign in the Register. After obtaining their signatures, internal marks / grades are published in the department notice board. Students can approach the concerned Teacher / Head of the Department / Principal in case of any grievance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

(a) Major evaluation reforms of the university & institution for UG courses

2009-'10, is a very significant one to the academic community in the Kannur University on account of the implementation of the Choice-Based Credit Semester System.

Upto the academic year 2009, evaluation was done on an annual basis. In 2010, the Kannur University introduced the Choice Based Credit and Semester System (CBCSS). As part of this, the evaluation system was modified. Internal assessment system, grading system and grade points were introduced. This helps to evaluate the student more effectively. Assignment, seminar presentation, internal exams etc., and active participation in the class and lab form the basis of internal evaluation. The project and viva-voce system were also introduced in the UG programmes and it helps in the evaluation of students based on their creativity and efficiency in various aspects of their studies. Our college strictly follows the evaluation system introduced by Kannur University.

Revised Regulations for U.G Programmes under choice Based credit and semester system were implemented in the University with effect from 2014 admission.

The Revised Regulation for UG Programmes in Affiliated Colleges

under Choice Based Credit and Semester System (in OBE-Outcome Based Education System) was implemented with effect from 2019 Admission. The revised name for CBSS is known as OBE(Outcome Based Education System).

The college has introduced the following evaluation systems according to Kannur University guidelines:

a. Two internal tests in each semester before the University End Semester examination.

b. Evaluation through Seminars & Assignments.

c. Regular monitoring of practical sessions.

d. Meticulous records on student attendance.

During the fifth semester students have opportunity to select an open course other than their core subjects. Like core and complimentary papers, the evaluation of open course consists of an internal assessment & university examination.

The university has introduced facility for online registration for examination in 2015. The institution uploads continuous evaluation reports in the university website regularly and the final results are published in the university website.

The most recent evaluation reform made by the university is the introduction of mark system with effect from 2014 admissions. According to the new system 20 percent marks is fixed for continuous evaluation and 80 percent marks for end semester examination of each paper.

(b) Major evaluation reforms of the university & institution for PG courses.

For PG the semester system was introduced in 2015. The project and viva system was introduced for PG programme and it helps in the evaluation of students based on their creativity and efficiency in various aspects of their studies. As per this system maximum 15 marks shall be given as internal for each paper. It is based on assignments, seminars, attendance & test papers. The end semester examination is conducted for 60 marks in each paper.

The University has introduced facility for online registration for examination in 2015. The institution uploads CE reports in the

university website regularly and the final results are published in the university website.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes, Program Specific Outcomes and Course Outcomes are the basic set of concepts, knowledge and skills acquired by the students on successful completion of a specific course/ program. Kannur University has Board of Studies for each program with academic experts from respective stream as their members. The Board has the responsibility to revise periodically the syllabus and define the sets of POs, PSOs and COs accordingly. These basic set of concepts identifies and suggests the skills/ knowledge that the student ought to possess to be academically capable and competent in the industry. At the beginning of a program, these POs, PSOs and COs are properly communicated to the students and faculty members. For this purpose, number of measures is taken by the Institution in a time bound manner.

- Kannur University is maintaining a website to manage academic and administrative duties of university. The website has displayed the details regarding POs, PSOs and COs of every course offered by the University
- Besides this, the college website also provides information regarding the same of every course offered by the Institution. These details are accessible to all - including students, faculty members and the public
- Orientation programs are conducted by the individual departments at the beginning of an academic year in online mode. The syllabus, POs, PSOs, COs and scope of the program/ course are disseminated to the students
- A detailed department meeting is held at the beginning of the academic year to allocate subjects and communicate POs, PSOs and COs to each of the faculty members. The faculty members then communicate it to the students and clarify their doubts
- Tutors are assigned to each class in the first department meeting held at the beginning of the academic year to mould

the students to meet the requirements of the particular course.

Due to COVID-19 pandemic situation, everything conducted through online platform

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.namcollege.ac.in/public/img/program_outcome/PO,POS&CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed the teaching, learning and assessment strategies in tune with its vision and mission of the institution. Each department has a different proposed outcome for each course. For evaluating this, the college has a common assessment system. The progress and performance of each student throughout the program is monitored through an organized mechanism. The internal evaluation is based on two examinations in each semester, first at the middle of semester and the second at the end of semester. Assignments, seminars and attendance are also considered. This strategy facilitates the continuous monitoring of students' progress.

- Internal and model examinations are scheduled and conducted as per the Academic Calendar and University examination calendar
- Each department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes
- Each semester at least two assignments are given to students and are taken into account for the internal assessment score.
- Individual projects are given to PG students and individual and group projects are given to UG students for assessing the Course Outcomes as well as the Learning Outcomes of students.
- Formative assessments are conducted by the University in theory and practical examinations to evaluate the Program Outcome
- Viva-voce is also conducted at the end of the program by the University and the score is included in the end semester assessment sheet
- Program wise and course wise analysis of the examination

results is done at the department level as and when University notifies the results. It gives an account of the program outcome and course outcome.

- Feedback is collected from stakeholders such as students, parents, alumni etc. to analyse the student performance and program specific outcome. Remedial measures are effectively implemented to improve the program specific outcome.
- The factors necessary for academic excellence like availability and accessibility of learning resources, timely appointment of faculty/ guest faculty, Faculty Development Programs for teaching staff, infrastructural requirements etc are reviewed by the College management with the assistance of IQAC and College Council
- The general discipline in the campus is monitored by the College Discipline Committee
- A well-designed central library with accessing INFLIBNET and other e-resources offers ample learning resources to students and teachers
- Encourages students to participate webinars and competition programmes conducted in the college as well as by other institutions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://www.namcollege.ac.in/academic/program-outcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

197

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://www.namcollege.ac.in/iqac/reports

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.namcollege.ac.in/crm/public/uploads/iqac_sss_image/vIYPU4nMfFHkQvePaPrZfSn44rwNSI.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The academic and administrative system as well as curricular and co-curricular activities in the college are designed to provide ample opportunities for developing innovative ideas among the students. There is an active Institution' Innovation Council (IIC) in the college, established asper the norms of Innovation cell of the Ministry of Human Resources Development, Government of India. Major aim of this cell is to foster innovation at the institution level and undertakes various activities related with IPR, innovation, start-ups, EDP etc. During the academic year, IIC has conducted several activities including orientation programme on NEP, related with focus on innovation and entrepreneurship, signed MoU for internship, zeephasys USA. Further, the cell has got one star for its activities of the last academic year

Different departments, clubs, forums and cells working in the college organise various seminars / webinars/ workshops, debates etc., on various topics for the purpose of enhancing skill and

knowledge of the students. In these programmes experts from reputed organisations and institutions are invited as resource persons. these programmes provide an opportunity to the students to interact with eminent experts and academicians.

NAM Centre of Local Development and Research in the college promotes research and assist teachers and students in publishing their articles. in this academic year, to strengthen activities of this centre, more facilities, including new office accommodation has been provided.

The institution has singed MoU with organisations for internship and project work. This helps the students to have experience of working with industrial and business institutions. MoU with Zeephasys USA is meant to provide virtual internship and training to Computer Science students. Similarly, MoU with Nirmalagiri College helps the students of Polymer Chemistry to acquire direct experience with well established advanced Lab and equipment.

Similarly, various activities conducted by the women's cell promote gender equality and equity. It has signed MoU with Bright Driving School Chokli for the purpose providing training in driving to the girl students. Further, training in also given in tailoring. These programme enables the students to acquire an additional skill.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	https://research.kannuruniversity.ac.in/Common/othersuprview
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities of the College are designed to promote social participation of the students to benefit and empower the larger community and also instil humanitarian values. During the current years, students and teachers of NAM College undertook various extension activities that aimed at the holistic development of students and to sensitize them to social issues. The main beneficiary of the College is the local Trippangottur Panchayat. NCC, NSS, Red Ribbon Club, Nature Club, Alumni association together with all the departments devotes themselves to this effort.

A glimpse of the extension programmes carried out by them are given below

- Home for Homeless- Relief forFlood Vitimes
- Mask Distribution
- Rain harvesting pits
- Trees saplings
- Blood donation
- Yoga day
- Reading Day
- Anti -drug day
- Fit India movement
- Swachhata pakhwada
- Vigilance Awareness Week
- Cancer Awareness

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

83

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1 - Chemistry Nirmalagiri college

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The NAM College Kallikkandy is located in Kallikkandy of Kannur district in Kerala state, India greenery with a total built up area of 68553 sq. mts which offers, Four PG and Seven UG programmes. The College has excellent infrastructural facilities such as classrooms, laboratories, seminar hall, library, ladies hostel and bus to support academic activities in the campus.

The following infrastructural facilities embellish the academic and non-academic transactions in the college:

There is adequate number of classrooms to run all the programmes. Some of these classrooms are spacious enough to conduct seminars and invited lectures. All the Department have smart class rooms and some of the laboratories are ICT enabled, with LCD projectors and network connection (LAN/Wifi) to integrate technology in the teaching-learning process.

There are separate rooms for faculty members in each department.

All the 7 departments have their own staff rooms where students can have free interaction with the teaching community. There is 1 Science laboratory and 5 computer labs. The Chemistry laboratory was recently modified and furnished and it was upgraded.

.The e-Learning centre provides the facility for digital learning and video conferencing.

ECDC (E-Content Development Centre) enables the teachers to develop tutorial videos and promotes the Creativity of students in multimedia.

The student-computer ratio of college is good (1:7.5). There are 125 computers for the use of students installed in different centres, such as computer laboratories ,Network resource centre, women resource centre, and Commerce laboratory etc. ……………..in the Library also provides ICT facility.

The college has a well maintained herbal garden named '…………' under the nature club to enable the students to acquire sufficient understanding of rare medicinal plants.

Anas memorial Student Support Centre provides ample space to coordinate activities of various cells, forums and clubs like NSS ,NCC,Cooperative store tec. The seminar Hall provides a stage for conducting, seminars, workshops and symposia. The college provides space for counselling and Yoga.

College renders infrastructure facility to run "Coaching Centre For Minority Youths", an initiative of Minority welfare department, Government of Kerala.

The college library is situated in a separate building in a prime area of the campus with a total area of 1059.7 sq.m. The reading area is located in ground floor, with a separate section for students and staffs. Separate section is arranged for students who are preparing for competitive examinations. The rack area is in the mezzanine floor. There is a Network Resource Centre functioning in the library.

The Language Lab under Department of English consists of 24 computers. The lab is primarily built on the principle called as LSRW - Listen, Speak, Read and Write method of learning. It aims in facilitating efficient teacher-student interaction to correct phonetic accents and dialects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution gives utmost importance for providing adequate facilities for various curricular and co-curricular and extra-curricular activities for the all-round development of students.

The college has the following facilities:-

1. Open air auditorium in the central part of the college surrounded by buildings on four sides. Cultural programmes with large audience conducted at this open stage. This auditorium can accommodate nearly 2000 persons at a time.
2. Seminar hall, which can accommodate 300 persons at a time.
3. Indoor stadium with volleyball, basket ball and badminton

        courts.
4. **Open ground with 400 meter track**
5. **Gymnasium**
6. **Facilities for Judo and wrestling.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

53.54

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NAM COLLEGE LIBRARY

NAM College Library has been supplementing the teaching-learning process of this college since its inception. The library building is functional and modular in construction. It has an area of 5812sq. ft. It has a valuable collection of books and periodicals. Access to e-resources has been provided by the Information and Library Network (INFLIBNET) Centre of UGC. The college follows a centralized library system. Besides, reference facilities have been arranged at all the major departments. Books, which are required for immediate references are only available in the department collection. The motto of the library is "Right information to the right user at right Time"

Administrative Set up

The library advisory committee, with the principal as chairman, librarian as secretary, representatives from Heads of the departments, and one representative from students as the members, lays down the policy and programme for the functioning of the library.

Library Lay Out

Total Area

540 sq.mtrs.(5812sq.ft)

Total Seating Capacity

120Seats

Working Hours

On Working Days

9Am to 4.30 PM

On Holidays

Closed

Durring Exam Days

8.30AM to 5 PM

DurringVaccation

9 Am to 4.30PM

Library Collections

Books

13311

Journals/Periodicals in Circulation

60

Sections

- **Circulation**
- **News Paper**
- **Periodicals**
- **Online/e-resources**
- **General reading**
- **Reference Section**
- **Current Awaremness**
- **PG Section**
- **Staff Corner**
- **Reprographic Section**

Orientation Programme

Library offers an orientation program to the students and others in the beginning of every academic year. Through this program, an effort is made to familiarize every new member with the resources, services, facilities etc. offered by the Library and its use

policies.

Library Classification and Organization

The library collection has been classified according to Dewe Decimal Classification Scheme. One computer is provided for Online Public Access Catalogue

IT Application in the Library

Library Automation

The library is fully automated using "Bookmagic" software.Barcode based gate register system, Computerised circulation,OPAC,Searching, Renewal ,reservation etc are the facilities offered by the Bookmagic Software

Internet Facility

Two systems with latest hardware configuration and highspeed internet connection have been arranged in the library for internet browsing. The teachers and students are using this facility for their academic purposes.Students can make use of these facilities for applying examination, scholarships and job applications quite Free of cost.

Online Journals and E-resources

A separate section has been maintained in the library to access e-resources

N-LIST

The facility to access NLIST has been arranged in the library. Each member is provided with an individual user id and password so that they can access NLIST from anywhere if they are connected to the internet. Online e-resources can be accessed through the college website, where, a separate page has been allotted for the library.

Library Website

A website exclusively for the library has been created and maintained through which Previous year's question papers can be accessed and downloaded. Even teachers and students from various

colleges under Kannur University use this facility to download previous question Papers. Links to various open-access e-resources have been provided.

Best Practices

Fully Automated Library Operations

1.

Library Website

Library mobile APP

Barcode Based Gate Register System

User Orientation And Information Literacy Programmes

Current Awarenes section

Carreer/Employment Information Service

Future

Full fledged web OAC

Online user Satisfaction Survey

Extention of Libreary Expertise to nearby sducational institutions

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://namclibrary.ezyro.com/?i=1

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.18233

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

NAM College has successfully oriented the campus and office activities towards integrating IT into everyday activities. IT has been amalgamated into the college activities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user friendly, efficient and

transparent. Considering the importance of IT facilities, the college frequently updates the IT facilities including Wi-Fi. College campus is wi-fi campus. All departments in the college have Wi-Fi node and internet is accessible in all classrooms. Each department has provided a desktop, a laptop and a printer with internet connection. Students can browse internet from the Network Resource Centre (NRC), Library and computer science labs of concerned departments. College office is automated and uses TCS software developed and updated by Meshilogic Software Company. Library is also automated with the software Bookmagic. The college has entered into a contract with the company for annual maintenance and updating the software. At present, the college institution has an internet connection with 100 mbps speed.

OPTIC FIBRE NETWORK

- The entire campus is connected with Local Area Network
- All the departments are networked through LAN with internet connection
- Wi-Fi facility in the campus makes accessing online materials easier
- College Management offers all the faculty have free high speed internet access on their personal laptops or on LAN connected desktops in their department

EQUIPMENTS

- There is a central public address system with nodes on all classrooms and staffrooms.
- Portable electronic podiums
- Most of the Departments have the essential IT infrastructure like Computers, Printers, Projectors, electronic podiums and public address systems. Almost all the departmentshave smart classrooms with smart board, LCD projector, Internet connectivity and Laptop
- The ICT facilities are protected by dedicated UPS system

COMPUTER LABS

- The UG departments of Computer Science have sophisticated computer labs with an approximate 70 computers utilized for their lab and project works
- The PG departments of Computer Science have sophisticated computer labs with an approximate 20 computers utilized for their lab and project works
- The departments of B.Com have sophisticated computer labs with

  an approximate 10 computers utilized for their lab and project works
- The College have Language Lab for students for developing language skills with an approximate 20 computers.
- College have a Network Resource Center with 5 Computers, printer and a Scanner for internet browsing and DTPwork for the students and the staff

SOFTWARE AND TOOLS

Open source software is installed in systems without proprietary software. Proprietary software are used in most of the lab.

The Office works are well maintained by office automation software The admission and Examinations are conducted using TCS software.

Online attendance and continuous evaluation management system is installed in the central server and isaccessible at all departments

Students and faculty have access to resources of INFLIBNET, supervised by the General Library and Library utilities by Library Website

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

148

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.08

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There exist a well-established system for maintaining and utilizing various resources and facilities in the college. At the end of each year a stock verification committee is constituted by the principal for verifying the physical stock of various items in the college including library books, sports and games goods, furniture and fittings, computers, printers and other electronics and electrical items. After verification, these committees have to report to the principal.

For proper upkeep and maintenance of classrooms, buildings and premises the management of the college has appointed required number of sweepers and watchmen. Management provides necessary financial and technical support for repairs and maintenance of various facilities.

Though head of the department of computer science is accountable for

maintenance and supervisions of computer lab, a qualified technical assistant is appointed in the college. Similarly, for maintenance and upkeep of polymer chemistry lab and lab equipments, there is a lab-attender. Head of the department of English is responsible for effective utilization and maintenance of language lab. In the library also there are two library assistants in addition to a qualified librarian. Entry and exit as well as issue of books digitally recorded in the library. For recording transactions in the library, Bookmagic software is used.

Rules and regulations related with use of various facilities and service offered in the college campus are specifically mentioned in the handbook issued to each student.

Indoor stadium, open grounds and Gymnasium under the direct supervision and control of the physical education department. The department procures necessary sports items required, maintain proper records and upkeep them safe custody of the teacher concerned. For additional care, the team captains are also held responsible for sports materials used by the concerned team.

The institution has a girl's hostel. For effective supervision, control and maintenance of the hostel, a hostel warden is appointed.

The college campus is under CCTV surveillance, 74 cameras are installed in different parts of the college. Similarly, there are different UPS systems for different labs and offices, in addition to two large generators and one small generator to ensure uninterrupted power supply. AMC is maintained for these UPS systems. To ensure clean and safe drinking water supply, coolers and water filters have been established. Two buses are owned and operated by the college for daily commutation of students. Separate parking grounds are constructed for parking vehicles of students and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

267

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	http://www.namcollege.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution gives utmost importance tothe all-round development of the students. Along with good quality education, leadership qualities and organisational skills are to be developed among them.

These qualities can be inculcated in them through proper training and giving opportunities to them to develop themselves. The college creates an environment for their development byencouraging participation in various committees and forums constituted in the college.

The College Union is a democratically elected body of students. Students elect their representatives through secret ballot and these representatives constitute the union. There is College Union Chairman, Vice Chairman, General Secretary, Joint Secretary, University Union Councillor, Secretary of Fine Arts, General Captain, StudentMagazine Editor, Class Representatives etc. Of these, the post of Vice Chairman and Joint Secretary are exclusively reserved for girl students. This College Union acts as a Parliament and holds meetings to discuss various matters for the benefit of the students and the college as a whole. To advise and help the College Union the Principal nominates a Staff Advisor, a Fine-arts Co-ordinator and Staff Editor. College extends all possible helpand support to the College Union in its activities.

Students are given membership in IQAC, Discipline Committee, Anti-Ragging Committee, Anti-Ragging Squad, Grievance Redressal Cell, Anti-Harassment Cell, Internal Compliance Committee, Library Advisory Committee, Hostel Committee and other cells specifically constituted. Similarly, there are student coordinators in the Institution's Innovation Cell, EDC, IEDC, NSS, NCC, Women forum, Nature Club, ASAP etc. Students are included as officials in organising committees of academic events like seminars/ webinars / workshops / debates etc., and non-academic activities like celebration and observation of various festivals, ceremonies, days etc.

Students themselves organise activities like College Union Day, College Fine Arts Day, College Sports Day etc. In these programmes all important positions like presidential address, welcome speech, vote of thanks etc are delivered by the students. However, due to the prevailing pandemic situations and lockdown due to CORONA 19, election to the college union was not conducted in the academic year under review, and hence, there was no college union in the institution.

Further, students actively engage in philanthropic, social and community outreach programmes organised by the institution, by engaging in fundcollection, distribution of benefits to the beneficiaries and destitute people. They also act as volunteers in disaster management programmes organised by NSS, NCC and other such

forums working in the college.

File Description	Documents
Paste link for additional information	www.namcollege.ac.in
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NAM COLLEGE ALUMNI ASSOCIATIONN has a registered alumni association, registered under the societies act of 1860 (XXXI of 1960) and the registration number is KNR/CA/453/2014. Emergence and extensive use of social media has resulted in strengthening the bond among the alumni. . They Alumni association actively engages itself in the developmental activities of the college. The objectives are To foster and perpetuate friendship and co-operation among the Alumni through central, regional and departmental Alumni Association, small and informal group meetings of the alumni .The institution has a general alumni and alumni organized department level, class level and year wise. Three chapters of the alumni are working in gulf countries – UAE, Qatar, and Saudi Arabia. Impositions and restrictions imposed by these countries in the activities of

organizations and unions have adversely affected the working of these alumni temporarily. Class level and year-wise alumni are working in a more or less informal manner. Students completing courses from the college register themselves as alumni. Many of the alumni are well placed in different jobs in and outside our country. Many of them are well-known entrepreneurs and businessmen. Many of faculty members of this college are our alumni and nearly one-half of our students are either close relative of our alumni. Alumni provide financial assistance for college student union for different activities. NRI alumni members usually visit the college when they come on leave to home. During the year Dr. Shafeer Kalathil, Research Fellow Cambridge University, former Polymer Chemistry student visited the college and delivered a lecture to the polymer chemistry students. His lecture was highly motivating and inspiring.

We are planning to develop alumni directory so as to improve the contacts between the alumni and to improve the interface between the alumni, teachers, and the present students. Once it is realized it will help in improving the job opportunities for the present students, also to explore about the job related aspects of the organization in which the alumnus is working. There are many Linkages and MoUs with the institution facilitated by the Alumni group.

Alumni meeting :

During the year alumni has conducted only one alumni meeting through online due to the Covid-19 pandemic issue. Restrictions and imposition imposed by the gulf countries in holding meetings and functions of organizations has adversely affected the activities of alumni chapter working in gulf countries. However, through, social media and other communication channels they have conducted informal meetings. Alumni provide financial assistance to various activities and fests conducted by the college students' union. Alumni working abroad help to get employment and placements for newly emigrating alumni members. Alumni have instituted two cash awards in memory of Late. Lisha (BSc Computer Science Student) and Late. Mahroof (BCom student) for meritorious students in these two departments.

File Description	Documents
Paste link for additional information	http://www.namcollege.ac.in/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

NAM College Kallikkandy is a Government aided college affiliated to Kannur University with clear vision and mission, established in the year 1995. The vision of the college is "Education for intellectual formation, liberation and national Integration". The mission of the college is "to impart quality education to students belonging to different communities, especially the minority community in the rural area, and equip them to achieve and manage the latest requirements of living through innovation and updating, and in unison to buttress the intellectual and moral strengthening of the youth to act as a creative force in the process of nation building". As the vision and mission statements show, the institution gives utmost importance to provide quality education to the educationally and socially backward rural community, especially belonging to the minority. By following the government norms, it admits students on the basis of merit and reservations. Considering the educational backwardness of the minority community, 20 % of seats are reserved for minority community and another 20 percent for scheduled castes and scheduled tribes. To improve the quality of students admitted, bridge courses, special coaching, remedial classes etc are conducted. Similarly, different kinds of programmes, competitions etc are also conducted for the all-round development of the students admitted. Further, in order to inculcate human values, ethics, national integration etc, special programmes are conducted and important days are observed.

The management of the college, in all its decisions and activities, adheres to the vision and mission stated above. The college is managed by Muslim Educational Foundation, a society registered under the Societies Act., formed by philanthropists of the surrounding area. The Principal is the head of the institution. All important decisions are taken in the staff council - statutory body consisting of all the heads of the departments. In addition to the staff

council, there several committees and councils like IQAC, Internal Examination Committee, Anti-Ragging Committee, Students Grievance Committee, Library Advisory Committee, College Development Committee, women forum, PTA etc. Head of the Department is held responsible for quality improvement and achievement of the department concerned. Department level committees also exist for planning, organizing, monitoring and controlling of department level activities. Further, different clubs, forums and cells like NCC, NSS, Arts Forum, Nature club, EDC. IIC., IEDC., etc., also contribute to the achievement of the aims and goals as intended in the vision and mission of the institution.

File Description	Documents
Paste link for additional information	http://www.namcollege.ac.in/about-us
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows the policy of decentralization and participative management in it administration, governance and management. Decentralization and participative management ensures inclusiveness and improves the efficiency and effectiveness in administration and management.

The college is established and managed by Muslim Educational Foundation and it is considered as the supreme authority in the administration and management. Being an aided and affiliated educational institution, the management has to follow the rules, regulations, guidelines, policies and programmes of regulatory authorities like the Government of India, Govt. of Kerala, UGC, and Kannur University. The Muslim Educational foundation has a general body, working committee and governing body. Principal is an ex-officio member of the governing body of the college.

Principal is the administrative head of the institution and takes decision in consultation with the staff council, head of the departments and college students union. For administrative easiness control and management, the college is divided into different departments on the basis of the programmes and courses offered. Each department is in charge of the head of department. Department head takes decisions related with his/her department in consultation with faculty member in the department. There will be a tutor for each

class.

In addition to the staff council, there are various committees / councils/ cells like, IQAC, Academic Monitoring Committee, internal examination committee, college development committee, women forum, discipline committee, anti-ragging committee, anti-harassment committee, grievance redressal committee, arts forum, PTA, etc. Meetings of these committees / forums / cells will be held at prescribed intervals or as and when required to take appropriate decisions.

College students union is a democratically elected body of the student representatives. This college union helps to develop leadership abilities and qualities among the students. Important matters and problems related with the students or those affecting the students, are discussed by the students in their collectivity and is brought to the notice of appropriate authority. Decentralization in leadership and participative decision making is also practiced among the students also.

Thus, one can see a decentralized line of hierarchy and management in the institution. Muslim Educational Foundation at the top, which decentralizes its powers to the working committee, which passes the power to the governing body. By giving ex-officio membership to the principal, principal participates in the decisions made by the governing body. Though principal is the administrative head of the college, his power is delegated to different heads and through them to the tutors and faculty members.

Important decisions are made by committees or in consultation with the committees, including student bodies and representatives and PTA. Thus, in decision making process almost all stakeholders participate either directly or indirectly. When a decision is taken in participative way, implementation or execution of the decision becomes easy and effective.

File Description	Documents
Paste link for additional information	http://www.namcollege.ac.in/iqac/minutes
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Detailed plans and programmes were chalked out in advance as a part of silver jubilee celebrations of the college. However, COVID 19 adversely affected almost all academic and non-academic activities during the year due to lockdown. During the academic year some of the earlier plans and projects were completed and new plans were chalked out for development and quantitative improvement of the institution. Meetings of different committees / cells / councils etc., during the lockdown period were held online mode and planned and discussed various plans / proposals / activities and projects for implementations. Decided to and upload all pending AQARS of the previous years, completed the work of indoor stadium, work started for erection of separate transformer and power stations, completed construction of college gate, ICT facilities were updated to effective online classes. Decided to take and took steps for recruitment of new permanent faculty members before the commencement of the next academic year. Collected feedback from students and other stake holders to improve the quality of services rendered by the institution. Extension activities are conducted by departments, NCC and NSS. Similarly, the third house, under the scheme of home for homeless as a part of silver jubilee celebrations of the college was handed over to the beneficiary. Department of computer science singed two MoUs, and history department signed one MoU for academic collaboration and co-operation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.namcollege.ac.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

NAM College Kallikkandy is a government aided college affiliated to Kannur University. The college is established in the year 1995, with clear vision and mission to uplift the socially and educationally backward rural community, especially the minority community. As an aided institution, the college has to follow the prevailing rules, regulations, policies and procedures in the administration, management appointment and service rules etc., laid down by both central and state governments, UGC, Kannur University and other regulatory authorities.

The college is managed and controlled by the Muslim Educational Foundation (Regd.). In addition to the general body, for effective and efficient management and administration the college has a working committee and governing body. The management follows the policy of delegation and participation in administration, management and control.

Principal is the head of the institution, and controls academic and administrative matters in the campus complying with the rules and regulations prescribed by regulatory authorities. He is helped by the staff council, academic monitoring council, discipline committee, examination committee, IQAC and various other committees and cells working in the college.

Staff council is a statutory body in the college comprising of the all the head of departments, librarian, office superintendent and nominated faculty member. The council conducts meetings as and when necessary. During the academic year few meetings where conducted online mode. IQAC monitors the quality related issues and strives for the qualitative improvement of the institution through meetings and other interferences.

The college strictly adheres to the rules, regulations, policies, procedures etc., prescribed by the regulatory authorities, related with recruitment, selection, appointment, promotion, compensation and other service matters related with faculty members and non-faculty members of the institution. For appointment and promotion of faculty members, the college follows UGC Guidelines and Regulations, various Orders, Circulars etc issued by the Government of Kerala, Kannur University Statute and Regulations. Service matters of the faculty members are ruled by the Kerala Service Rules. Similarly for the appoint and promotion of non- teaching staff, the college follows various Orders and Circulars issued by the Government of Kerala, Kerala Service Rules and Kannur University Statutes and Regulations.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.namcollege.ac.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Different kinds of welfare measures are effectively implemented for the welfare of both teaching and non-teaching staff of the college. These measures include:-

1. Provident fund (Kerala State Private College Staff Provident Fund)
2. Group Insurance Scheme (GIS)and State Life Insurance Scheme (SLI)
3. Canteen facility and food at subsidized price
4. Transportation facility
5. Day-care facility
6. Cooperative store
7. Gymnasium
8. Staff Club
9. Staff tour and Family get together of staff and retired staff Token of appreciation for retiring staff
10. Financial assistance for the medical treatment of the staff and their family
11. Financial assistance for own marriage construction of house etc.
12. Salary advance for the newly appointed staff till they get the salary
13. Small savings scheme: Teaching staff as well as Non-Teaching Staff benefit from the small saving schemes started by staff and Non-teaching staff in the form of Rotating credits and

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            savings.
    14.  Organizing workshops for the staff to help them progress in
         service
    15.  Duty leaves are granted for attending officially sanctioned
         seminars and workshops
    16.  Grants maternity and paternity leave for the eligible members
         of the staff
    17.  Special parking area is arranged on the campus for teaching
         and non-teaching staff
    18.  Free WiFi facility provided for the staff and Non-teaching
         Staff
    19.  Honouring of teachers acquiring higher academic qualifications
         and other achievements by staff club
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective system of evaluating the performance of teachers and non-teaching staff. Teachers' performance is evaluated by students, head of the department, principal and external experts.

At the end of each semester, feedback is collected through questionnaire from each student related with the teaching

competencies, ability and performance of each teacher who handled courses during the semester. Similarly, at the end of each year another feedback from students as a part of Satisfaction Survey is collected, which also contain questions related with teachers' performance.

Teachers have to evaluate their own performance individually in the form of self appraisal. For promotion purposes, the teachers have to earn prescribed points based on API and have to submit self-assessment in PABS format. Such a self-evaluation help the teacher to assess their performance and comparing it with other teachers in their department or college help them to identify their level of performance and to improve their performance.

Head of department and principal through observation and feedback received from different stake holders evaluate performance of individual teachers.

University examination results are evaluated by the Academic monitoring committee. In this result evaluation process also performance of teachers is appraised. Often, in PTA meeting also performance of teachers may be a matter of discussion.

Feedback collected from students as a part of Students Satisfaction Survey, certain questions are included in the questionnaire to evaluate performance of non-teaching staff. Further, their performance is evaluated by principal through observation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an aided educational institution, in the academic year 2020-21, the college has received funds and financial assistance from Government of Kerala, PTA and Alumni. Management funds are spent and accounted by the office of the management.

Funds received from government are utlised according to the

procedures and directives of the Kerala Financial Code, Purchases Manual and orders and circulars.

External Audit of the funds and financial assistances is performed by officials from the Deputy Director of Collegiate Education's office, Accountant General's office, Co-operative inspectors of Co-operative Department of the Government of Kerala and Chartered Accountants. Internal audits are generally conducted by the faculty members of the Commerce department.

Government Funds and financial assistances including funds and assistance provided by UGC., are subject to external audit by the officials of Deputy director of Collegiate Education and Accountant General's Office. UGC' financial assistance is also subject to the audit of Chartered Accountant.

In the academic year 2020-21, external audit by officials from Deputy Director's office or that Accountant General's office has not been conducted. Such an audit is conducted either at the retirement of Principal or at an interval of five years. However, PTA Accounts has been audited by Chartered Accountant.

Books and accounts of management are audited by Chartered Accountant. Similarly, books and accounts of Co-operative Store is audited by Inspector from Co-operative Department, Government of Kerala. Alumni funds and accounts are audited internally by the faculty members in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7833400

File Description	Documents
Annual statements of accounts	[View File]
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution follows transparent strategies, policies and procedures for mobilization of funds and efficient and effective utilization of these resources for fund generation. The college requires funds for basic infrastructural development, routine academic and non academic activities, sports, games, arts and cultural programmes, competitions, participation in university and interuniversity sports and games, arts and cultural activities and competitions, providing scholarship and other kinds of financial assistances. In the academic year 2020-21, the college received funds and financial assistance from following major sources / heads.

1. **Grant-in-Aid from Government - Financial assistance from the government of Kerala to provide salary for staff and non-teaching staff.**
2. **Scholarships and Grants for students from different departments of both state and central governments.**
3. **Funds from University for conducting examinations**
4. **Contributions from staff and non-teaching staff for providing scholarships**
5. **Funds for NCC and NSS activities**
6. **Funds from alumni**
7. **Funds from PTA**
8. **Funds provided by management**
9. **Income from self-financing courses.**
10. **Funds from the operation of Bus service**

Funds received from various sources are utilised properly by different committees / forums / cells constituted for this purpose. Proper accounts are maintained by the persons authorised / responsible for utilisation and are subject to external or internal audit for ensuring transparency, authenticity and accuracy.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college, through promoting and undertaking different activities and programmes in the college contributes significantly in the improving the quality of the teaching and learning process carried on in the college for the all-round development of the students. It provides necessary plans and proper guidelines for different departments, cells / forums / clubs / associations etc for organising and undertaking different kinds of quality initiatives throughout the academic year. Under the auspices of the cell, departments have conducted webinars / workshops etc., conducted faculty development programmes, singed MoU, uploaded pending AQARS, conducted bridge course and orientation programmes for the first year students, collected feedbacks from students, renovated websites, initiated for the recruitment of new teaching staff, renovated the Polymer Chemistry Lab, took initiatives for providing a separate office facility of NAM Centre for Research and Local Development and its inauguration, requested the management to set up a new and separate power station solely for the college campus to eliminate wide fluctuation in power supply, conducted meetings at frequent period to discuss appropriate strategies and policies to be followed for the achievement of high quality standards and to evaluate performance of the institution and the cell in achieving the goals and objectives.

Evaluation of performance and achievements made by the institution in the last academic year proves that the initiatives taken by IQAC have proved to be successful.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC continuously monitors and reviews the entire system of teaching and learning process in the college at periodic intervals and demands the intervention of different committees working in the college for improvement of teaching learning process. IQAC conducts period meeting to review the progress achieved by comparing the plans and achievements. Feedback collected from the students as a part of Student Satisfaction Survey is analysed and appropriate steps are taken to improve the quality of teaching learning process. At the end of each semester, feedback is collected from students on the capability and competency of teachers and the quality of courses offered in each semester. Similarly feedback is collected from teachers on syllabus and methods / practices followed by them to teach the course contents. End semester examination results are evaluated through inter-period and interdepartmental comparison and necessary plans and programmes are chalked out to improve pass percentage of each course. A committee for monitoring the improving the quality of online teaching was constituted, and conducted faculty development programmes and webinars on online teaching. Steps were initiated to improve the quality of ICT facilities in the college.

Proper monitoring of Continuous Internal Evaluation and ensuring transparency in internal assessment, University examination result, analysis of the results through convening frequent staff meeting, PTA meeting and meetings other committees and cells etc., help in assessing the achievement of learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO	C. Any 2 of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://namcollege.ac.in/iqac/activities
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NAM College Kallikkandy is situated in a socio-economically and educationally backward area, where the number of females pursuing higher education is very low. Establishment of this college has helped in the educational advancement of the region, especially that of female education. Further, at present, majority of students of this institution are girls and the college has taken utmost interest in providing various kinds of facilities and services for them.

The college has taken the following measures for the promotion of gender equity dduring the year.

1. **Internal Complaints Committee under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013**
2. **CCTVs inside the campus**
3. **Women's Cell exclusively working for protecting the interests and for promoting and encouraging the girls to achieve higher standards.**
4. **Ladies hostel with fulltime watchmen for safe and convenient stay**
5. **Operates bus services exclusively for conveyance of girl students**
6. **Self-defence karate training classes**
7. **Driving, stitching and tailoring classes**
8. **Gender awareness, cyber security, health and fitness awareness classesIIGeneral counselling and pre-marital counselling**

classes

9. Separate restroom with sufficient toilets, pad vending machine, purified drinking water and incinerator to burn sanitary napkins.

10. Ensuring participation of girls in different committee, forum and cells constituted in the college and reservation of office bearers' position to them

File Description	Documents
Annual gender sensitization action plan	www.namcollege.ac.in
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	www.namcollege.ac.in

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken different steps for management and disposal of wastes without causing any harm to the environment. Through the agencies like NSS., NCC., Nature Club, Women Cell, etc., students, teaching and supporting staff are made aware of managing wastes both inside and outside the campus and are advised to practice Green Protocol. NSS andNCC through Swatchh Bharat Abhiyantook initiatives for cleaning and disposal of wastes. For solid waste management and for cleaning and disposal of wastes, themanagement has appointed separate staff. Additional workers are also appointed by the management for disposalof wastes and cleaning

the campus.Maximum efforts are taken to reuse the waste, and unusable solid wastes are sold to the scrap dealers. A bottle booth, to collect plastic water bottles and other plastic waste, is also established in the college with the support of Thripangottur Grama Panchayath. E-wastes are dumped in a separate room/place meant for this purpose. For disposal of waste water, proper drainage has been constructed. Liquid wastes are discharged to sewage pits and chemical wastes are properly drained of without causing any damage or harm to the environment. Further, our institution is situated in a remote area from the town. So the general pollution effects are less in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The vision and mission of the institution emphatically state that it exist for the provision of an all inclusive environment in the society and aims at tolerance and harmony among all the people in the society. The institution follows the policy of inclusiveness in the admission of students, appointment staff, various programmes and activities including extension activities conducted by department and other units like NSS and NCC, Palliative Unit etc., and highlight that the college fosters social values like secularism, solidarity, equality, democracy and tolerance. Further, while constituting different committees including PTA., the institution follows the policy of inclusiveness. Similarly, students union is constituted though election conducted in a democratic way. The institution different observes days and celebrates festivals, organize programmes like competition, debates etc., to promote inclusiveness and harmony. The institution, celebrate festivals like Onam, Eid and Christmas in the campus. Further, the course contents and expected course outcomes, especially that of the core papers are designed in such a way to understand and embrace cultural, regional, linguistic, communal, Socio-economic and other kinds of such diversities that exist in the society, in our nation and the world in which we live.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the important objectives of higher education is to create better citizens who care the constitutional values rights, duties and responsibilities. The Indian Constitution lays down several rights, duties, and responsibilities. A citizen has to uphold the constitutional values. To make awareness on these values, rights, duties and responsibilities, both among the students and employees, the institution undertakes several activities. These activities include observation of different days, celebration of different festivals, organization of different programmes etc that will lead to the creation of awareness on constitutional values among the students and employees. Though, it was lockdown due to COVID 19, In the academic year 2020-20, the college has celebrated Independence Day, Republic Day, Kargil Day, International Women's Day, Martyr's Day, Webinar on Women Leadership, Webinar on Gender History etc. Further, at the end of each day's class ends with National Anthem.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	www.namcollege.ac.in
Any other relevant information	www.namcollege.ac.in

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate human values, dignity, patriotism, national integration etc., and to remember important days, events and achievements the college observe and celebrate different days of national and international importance. COVID- 19 and consequent lockdown has compelled to observe and commemorate these days through online. Reading Week, Cooperative Week, Independence Day, Republic Day, International Women's Day, Anti- Drug Day, Teachers' Day, world environment Day, International Science day, International Day against Drug Abuse and Trafficking Day, International Yoga Day, NSS Day, Vigilance Awareness Week, International Volunteer Day, World No Tobacco Day, World Blood Donor Day, Kargil Day, NCC Day, etc., were celebrated / observed during the academic year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I

NAM CENTRE FOR LOCAL RESEARCH AND DEVELOPMENT

Objectives

1. To promote research and studies on various issues and themes related to surrounding areas of the college
2. To study indigenous problems and practices for suggesting recommendations for improvement, if needed.
3. To disseminate information and knowledge produced by the research centre to the local public
4. To provide various forms of services for the benefit and progress of the local people
5. To bring out working papers, research projects and publish books and periodicals
6. To study the history of the locality and local heritage conservation
7. To explore and investigate places of worship of different religious segments and its role in socio cultural development of existing community
8. To use local history as a teaching resource for cross-curricular work covering history, literacy, art, geography, tourism etc.

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The college located in a socially and educationally backward area, has to play an important role in the progress of the local society by providing higher education to students from backward and minority communities.

Most of the people do find their living by engaging agriculture and business. A good number of natives in this locality are migrated to gulf countries for years and this brought about significant change in their outlook and standard of living. This assortment of culture and its impact in bringing harmony among people is another area to be explored. So far no specific enquiries have been made to find out the outcome of pluralistic culture existing in this neighbourhood.

Therefore, the teaching community of the college, besides fulfilling the formal academic responsibilities, is eager to take up various research activities and service oriented extension programmes for the benefits of the people in the neighbouring areas of the college. People are among the best sources of information about the past. By asking someone about their memories ofthe past we find out how they lived, where they lived and what life was like for that person. This also gives us an idea of what the region was like during a particular time.

The practice

Teaching community of the college who have research aptitude and interest to engage in academic investigation decided to take up a positive steps to initiate potential studies pertaining to socio cultural economic status of existing society and their past. NAM Centre for Research and Development brings together all the faculty members in the college irrespective of disciplinary boundaries for the research cum extension activities of the institution. Based on the decision taken a few teachers have taken up projects for examination and finalization of tpic of local relevance.

Evidence of success

As part of the effort taken, a few teachers have chosen distinctive topics of their interest for projects and working papers.

Projects Undertaken

1. Narikkottumala-Vazhamala Kurichiya Community: Preliminary Study (2018-19)
2. Survey of the Socio-Economic Transformation of Tribal Peoples of Narikkottumala (2019-20)
3. Working Papers
4. Perception of Foreign Tourists Towards Tourist Attractions in Kozhikode District By Rajesh Kumar E.R Associate Professor of Commerce, NAM College, Kallikkandy
5. A Study on Socio Economic Empowerment of Women through Kudumbashree With Special Reference to Nadapuram Grama Panchayath in Kozhiokode District By Ashraf E. Assistant Professor of Commerce NAM College, Kallikkandy.
6. Impact of Colonialism on Tribal Communities in Wayanad by Dr. Joy Varkey Associate Professor of History, NAM College, Kallikkandy.
7. Impact of Demonetization on the Buying Behavior of Rural People, by Dr. Ashraf E. Assistant Professor of Commerce NAM College, Kallikkandy.
8. Sh?fi'?' School of Jurisprudence: Circulation and Mobility Across The Indian Ocean Region, by Dr. Anas Edoli, Assistant Professor of History, NAM College, Kallikkandy.
9. Impact of E-Commerce in Indian Economy by Dr. Ashraf E. Assistant Professor of Commerce NAM College, Kallikkandy.
10. Consumer Buying Behaviour of Durable Goods: With Special Reference to Kozhikode District of Kerala, by Sakariyya K.K.,

Assistant Professor of Commerce, NAM College, Kallikkandy.

11. Subversive Saints: Engagements of Ba-Alawi Sayyids in Anti-Colonial Struggle By Dr. Anas Edoli, Assistant Professor of History NAM College, Kallikkandy.

12. Activities of Ramakrishna Mission In Kerala, by Dr. Joy Varkey, Associate Professor of History, NAM College, Kallikkandy.

Women Cell for Empowerment

Objectives

1 To make girls aware about the constitutional guarantees protect women and their rights

2 To create awareness of business innovations that accelerate women's empowerment and its real impact on the quality of life for women, men, families and communities.

3 To prepare girls for self sufficiency in terms of live alone and in group living in this diverse culture and tradition. 4 To create greater opportunities for women to secure decent employment and income which ultimately leads to social protection.

5 To cultivate self esteem and self confidence in girls

6 Building and strengthening partnership with society particularly women's organizations.

Context

Throughout history, the central role of women in society has ensuredthe stability, progress and long-term development of nations. Indeed women play a cardinal role in bringing harmony and integrity in the family system and society as well. In the higher education scenario, eighty percent of stakeholders belong to girls and they are supposed to dominate all the activities in the campus. But expected desirable changes have not been occurred in the campuses primarily due to lack of initiation and leadership in them. It is high time to intervene and equip the women students in terms leadership development and organizing programmes exclusively for girls and ensuring involvement all sections in the campuses. Realizing the existing circumstances, under the leadership of teachers, Womens' forum in the college has devised specific programmes promoting women's sense of self-worth, their ability to determine their own choices, and their right to influence social

change for themselves and others.

Practice

Under the leadership of teachers, Women's Forum plan and execute multifarious events suitable for the target group. Periodic monitoring by respective body of teachers and students, ensure the quality and efficacy of the events and oral and written feedback obtain after every programme. This practice helps to have proper insight to improve standard of procedures in future events and programmes.

Self-defence, Sewing and stitching, Capacity building programmes , Seminar on Cancer Awareness, Empowering through motor vehicle driving, Women day celebration, Honouring and recognizing successful women entrepreneurs are the few conspicuous events organized under this banner.

Evidence of Success

Pre and post analysis of every programme gives immense satisfaction to organizers as they see the dynamism and enthusiasm instilled among the participants. After one month long training on self defense, ninety percent of girls who actively involved in the training showed their prowess in martial art in their final demonstration. Besides, the way they behave and the sense of confidence they exhibit in the final presentation itself is an ample testimony of their commitment to the task assigned to them. Unlike other online seminars , seminar on Cancer awareness attracted good number of girls in and out the college. They actively involved in the deliberations and sought clarification on women health issues specifically on cancer at cervix and uterus. During Women's day celebration organizers could accommodate our own alumnae as role models and successful entrepreneurs. This was indeed an impetus for girl students to emulate and sharpen the skills in them .

Earlier girl students were reluctant to participate in curricular activities of the college. To a certain extend their parents do dissuade them to involve activities complimenting regular curriculum. Once they have gone through a series of programmes of women's cell, noticeable changes have been observed in their approach and it has well reflected in their attitude and action. All the programmes instilled a sense of positive reinforcement which would indirectly develop self-esteem and confidence in them.

File Description	Documents
Best practices in the Institutional website	www.namcollege.ac.in
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The founders of the college established with a clear vision of providing education to the socially, economically and educationally backward rural people, especially belonging to the minority community, to strengthen them, but with equality as enshrined in our Constitution. Establishment of this institution, in this rural area of South-eastern part of Kannur District, helped the rural folk to pursue higher education. Majority of the students of this college is girls belonging to the backward communities including scheduled castes and scheduled tribes, who have no other choice for higher education in the surrounding areas. This college has helped the rural folk for achieving better employment in government and private sector, both in India and aboard. Many of the alumni of this college, including, girls are working abroad, especially in gulf countries; some of them are known entrepreneurs also. Since majority of the students are girls, the college gives special importance for uplifting women folk and gender equity. Several programmes are chalked out and are implemented, exclusively for girls. MoU has been signed with nearby driving school for providing driving classes to the girls. The college has played a significant role in the higher education of girls, in changing their destiny and has put an end to the practice of child marriage and early marriage, without pursuing higher education. The college has undertaken several extension programmes, including construction of home for homeless flood affected family. The college has a palliative care unit namely, Cadet Anas Memorial Sparsha'nam' Palliative Care Unit and has a van for palliative care for bedridden patients. Further, the college has a research centre, namely, NAM Centre for Research and Local Development. The centre promotes local research and publishes the research in the form of working papers. The college has played a significant role in the socio-economic and educational development of the rural area, especially that of the girls, whose dream for higher education was hindered by lack of an institution in nearby areas and the fear of their parents accompanied by financial constraints to send faraway colleges for education.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

PLANS FOR THE NEXT ACADEMIC YEAR (2021-22)

1. **Submission of IIQA and SSR for NAAC Accreditation**
2. **Increasing the number of scholarships for students**
3. **Strengthening of the NAM Centre for Local Research and Development**
4. **Campus beautification**
5. **Strengthening of Career and Guidance Counselling and conducting Job fair**
6. **Strengthening of Women's Cell**
7. **Conducting AAA by external experts**
8. **Collaborations with more educational institutions and enterprises**
9. **Appointment of permanent teaching and supporting staff**
10. **Inauguration of indoor stadium, ground, and power station.**
11. **FDP for teachers and supporting staff**
12. **Canteen renovation, College building repairs and painting**
13. **Preparing departments for hosting University level games and sports**