

IQAC Meetings 2017-18

First Meeting of IQAC, 2017-18, held on 22/6/2017 at 3.30 PM in the seminar hall of the college

Agenda:

1. Submission of AQAR
2. Plan for academic year 2017-18
3. Result analysis of the final semester
4. Eco-friendly campus
5. Any other items if any

Members present

Dr. K.K. Musthafa (Chairman)

Dr. Joy Varkey (Coordinator)

Dr. Yusuf Arun

Dr. E.K. Munira Beebi

Prof. N. Kunhammed

Prof. M.K. Zahir

Sri. Muhammed Shafi P

Sri. Gafoor I

Sri. Ali Kuyyalil

Sri. Munfar Kappil

Smt. Safeera M.K

Sri Ismail Pattadathil

Decisions

1. It has been decided to implement computerized and centralized attendance recording system for students
2. Unit test and model examinations will be conducted as usual
3. Decided to communicative English programme for first year students
4. It has been decided that every department has to organize at least one seminar or workshop during this academic year
5. Decided to conduct remedial and special classes for the academic improvement and enhancement of pass percentage of students
6. Decided to conduct library orientation programme for first semester students, which will promote their reading habits. All first semester students have to visit college library under the guidance of their tutors at least one hour a week as part of library orientation programme
7. Decided to organize an IQAC seminar for faculty in the current year
8. As decided in the previous meeting, IQAC recommended the Principal and the Management of the college to do needful for the completion of the work of Student Facility Centre, 400 meter track and to speed up the work of Indoor Stadium
9. It has been decided to open Research Centre of the college in the current academic year.
10. Decided to different programmes like planting trees, save water programme, recycle papers and other for development Eco-friendly campus
11. Decided to continue SSP even if the government discontinued funding

The meeting concluded at 5.00 PM

Second Meeting of IQAC, 2017-18, held on 20/09/2017 at 3.30 PM in the seminar hall of the college

Agenda:

1. Semester Exam result analysis
2. Research matters
3. Library usage
4. IQAC Seminar
5. AQAR Seminar
6. If any other items

Members present

Dr. K.K. Musthafa (Chairman)

Dr. Joy Varkey (Coordinator)

Dr. Madhusoodanan M.K

Dr. Yusuf Arun

Dr. E.K. Munira Beebi

Dr. Majeesh T

Prof. N. Kunhammed

Prof. M.K. Zahir

Sri. Muhammed Shafi P

Sri. Gafoor I

Smt. Safeera M.K

Sri Ismail Pattadathil

Decisions

1. In view of examination results, it has been decided to conduct remedial and special classes for those failed in examinations
2. Decided to direct all faculty members to undertake research projects
3. Divided to conduct an assessment of library use by students and in particular the library orientation programme of the first semester students
4. Decided to conduct seminar for faculty members and office staff on NAAC Second accreditation
5. Decided to prepare and submit AQAR of 2016-17
6. Recommended urgent measure for maintaining campus discipline
7. Resolved to recommend the Management of install CCTV in the college building

The meeting concluded at 4.30 PM

Third Meeting of IQAC, 2017-18, held on 09/01/2018 at 3.30 PM in the seminar hall of the College

Agenda:

1. Students Attendance
2. Model Examinations
3. Campus Discipline
4. Other items if any

Members present

Dr. K.K. Musthafa (Chairman)

Dr. Joy Varkey (Coordinator)

Dr. E.K. Munira Beebi

Dr. Majeesh T

Prof. N. Kunhammed

Prof. M.K. Zahir

Sri. Muhammed Shafi P

Sri. Gafoor I

Sri. Ali Kuyyalil

Sri. Munfar Kappil

Sri Ismail Pattadathil

Decisions/Recommendations

1. In view of some technical issues in computerized attendance recording, IQAC recommended that effective steps for proper reporting of students' attendance must be taken.
2. Decided to conduct model examinations of final semester degree students in the last week of February and Second and First semester model exams in the second and third weeks of March respectively
3. Decided to recommend the College Council to take adequate measures to maintain proper discipline in the campus
4. Decided to continue SSP during this semester with government funding.

The meeting concluded at 4.20 PM

Fourth Meeting of IQAC, 2017-18, held on 27/03/2018 at 3.30 PM in the seminar hall of the College

Agenda:

1. Model examination results
2. Plans for 2018-19
3. Review of AAA
4. Presentation of ATR
5. Other items if any

Members present

Dr. K.K. Musthafa (Chairman)

Dr. Joy Varkey (Coordinator)

Dr. Majeesh T

Dr. Madhusoodanan M.K

Dr. Mohamed Kutty

Prof. N. Kunhammed

Sri. Muhammed Shafi P

Sri. Gafoor I

Sri. Munfar Kappil

Smt. Safeera M.K

Decisions /Recommendations

1. Discussed the performance of students in model examinations.
2. Following are the plans for the next academic year
 - a. Opening of the Research centre of the college
 - b. Research projects and publications by faculty members are compulsory
 - c. Establishment of academic collaborations with other institutions
 - d. At least one seminar/workshop/symposium by each department
 - e. Completion of the work of Indoor Stadium
 - f. Work for a better Green Campus
 - g. Work for a better Clean Campus as part of Swatch Bharat
 - h. Decided to remind the College Management about the installation of CCTV
3. The meeting examined all suggestions and critical comments made by experts of AAA and decided to take adequate measures to enhance the academic and non-academic performance of the college in the next year

The meeting concluded at 5.00 PM